

College Code : 7631



ಎಸ್.ಈ.ವಿ. ವಿಜ್ಞಾನ ವಾಣಿಜ್ಯ ಮತ್ತು ಕಲಾ ಕಾಲೇಜು

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S.E.A COLLEGE OF SCIENCE, COMMERCE & ARTS

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NAAC Accredited with 'B' Grade

Ekthanagar, A. Krishnappa Circle Ayyappanagar, Devasandra Main Road, Virgonagar Post, K.R. Puram, Bengaluru -560 049.

Tel. : 25613741 / 42 Fax : 25613418 Mob : 9900732511 E-Mail: priseadegree@gmail.com Website : www.seadegree.ac.in

REF.NO.SEAD/IQAC/1001/2022

Date:07/09/2022

Circular

All the members of Internal Quality Assurance Cell are here by informed that, the IQAC meeting is scheduled on 09th September 2022. You are requested to make it convenient to attend the meeting

Venue: Room No 308

Time: 9.30 AM

PRINCIPAL

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING -2022-23


Date: 09/09/2022

Time: 2:00 PM

Venue: Room No. 207

AGENDA:

- Discussion on new governing council member
- Discussion on Updating of committees and clubs
- Discussion on website updating for Anti-Ragging Cell and Student Grievance Redressal Committee.
- Discussion on SSR submission
- Discussion institutional best practices
- Faculties to prepare and publish paper in UGC care Journals
- Faculty development programs.


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ACTION TAKEN REPORT:

- Resolved that Mr. Venkat Narayana is Governing Council Member
- committees (Statutory and Non-statutory committees).and clubs are reconstituted by IQAC and activities and operations are updated.
- Discussed about updating the website about Anti Ragging cell student Grievance cell
- Reviewed all contents, Document to be prepared for the work relating to SSR
- Discussed about intuitional best practices
- Decided about First draft of SSR to be out by December 2022
- Circular sent to all the department faculties regarding publish paper in UGC care Journals.
- Planned to conduct FDP in the month of December 2022

Date of the next meeting 26/10/2022

Members present

1.	Mr. Venkat Narayan (Governing Council Member)
2.	Prof. K. Viyyanna Rao
3.	Dr. Muthe Gowda T N
4.	Dr. Raji S
5.	Mr. Manjunatha S
6.	Ms. Hemavathi M
7.	Ms. Nethra H S
8.	Mr. Vijaya Kumar M C
9.	Ms. Sarala M
10.	Ms. Megha H R
11.	Mr. Venkat Narayana
12.	Ms. Shruthi S K
13.	Ms. Chandana S


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REF.NO.SEAD/IQAC/1002/2022

Date:22/10/2022

Circular

All the members of Internal Quality Assurance Cell are here by informed that, the IQAC meeting is scheduled on 26th October 2022. You are requested to make it convenient to attend the meeting

Venue: Room No 308

Time: 11.30 AM


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF STAFF MEETING 2022-23

Date: 26 October 2022 Wednesday

Time: 9.30 am to 11.30 am

Venue: Room number 308

MEETING AGENDA:

1. Review of previous year report
2. Bridge course and orientation program for students
3. Planning for current academic year
4. Work allocation
5. Cultural activities planning for the students
6. Sharing and validating the feedback of students on teaching
7. Planning for Faculty development programs

ACTION TAKEN REPORT:

1. Previous year's result analysis, feedback report and academic reports have been considered to frame the current academic year plan.
2. Bridge courses will be conducted to reiterate the students' knowledge on previous academic year to build the connectivity between semesters.
3. The calendar of events has been prepared for the current year considering class commencements, Internal Assessments, study holidays, semester exams, cultural programs, sports events and semester exams.


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4. Subject allocations for B.Com, BBA, B.Sc. BCA, BA and BHM has been done efficiently and given workload of 16 hours. Faculties have been facilitated to attend the orientation program conducted by the university for the NEP new subjects.
5. Cultural activities like fresher's day, ethnic day, inter and intra college competitions, graduation day and Vitrina have been planned respectively
6. Feedback from students were collected for the previous academic year and the same were shared with teachers and validated to improve teaching skills
7. During this meeting planning for faculty training (FTP), seminars, presentations and paper submissions have been done

Thus the principal ended the meeting thanking our faculties, co-ordinators, and IQAC members. He also appreciated the staffs for their endless support during pandemic for their online teaching services and making teaching and learning process successful.

The following members were present in the meeting:

1. Prof. K. Viyyanna Rao - Academic Director
2. Dr. Muthe Gowda T N – Principal
3. Dr. Raji S – Vice principal
4. Mr Manjunath S – IQAC coordinator
5. Mrs Hemavati – HOD of Commerce department and IQAC
6. Mrs Nethra Mohan – HOD of Science department
7. Mrs Sarala – HOD of Language department
8. Mr Vijay Kumar – HOD of ARTs
9. Mrs Shanti Teja – HOD of computer department
10. Mrs shruthi – IQAC member
11. Mrs Chandana – IQAC member
12. Mrs Ajitha Kumari – Assistant professor
13. Mr Javed – Sports Coordinator
14. Mrs Ameena – Alumni committee member
15. Mrs Ramya – Assistant Professor
16. Mr Manjunath – Assistant Professor
17. Mr Druva – Assistant professor
18. Dr Chowdappa - IQAC member
19. Mr. Mahalingaiah – HOD of Economic department
20. Mr Jaganath – Assistant professor
21. Mrs Megha - IQAC member

Date:


Principal
SE College of Science Commerce & Arts
Ayyappa Nagar, Kitha Nagar,
Virgo Road, K.R. Puram,
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REF.NO.SEAD/IQAC/1003/2022


Date:12/12/2022

Circular

All the members of Internal Quality Assurance Cell are here by informed that, the IQAC meeting is scheduled on 14th December 2022. You are requested to make it convenient to attend the meeting

Venue: Room No 207

Time: 1.00 PM


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING -2022-23

Date: 14/12/2022

Time: 1:00 PM


Venue: Room No. 207

AGENDA:

- Discussion on New SOP and Manual
- Discussion on criteria wise reviews of SSR
- Discussed about the date of submission of SSR
- Discussion on IIQA

ACTION TAKEN RREPORT

- The new SOP manual reviewed
- 30th April is finalized for SSR data submission
- Date of submission of IIQA decided for Ap


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Members Present

1.	Dr. Viyanna Rao
2.	Dr. Muthe Gowda T. N
3.	Dr. Raji S
4.	Mr. Manjunatha S
5.	Ms. Hemavathi M
6.	Ms. Nethra H S
7.	Mr. Vijaya Kumar M C
8.	Ms. Sarala M
9.	Ms. Santhi Theja P
10.	Ms. Shruthi S K
11.	Ms. Chandana S
12.	Ms. Megha H R
13.	Ms. Kalanjali M
14.	Mr. Sridhar M


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REF.NO.SEAD/IQAC/1005/2023

Date:01/05/2023

Circular

All the members of Internal Quality Assurance Cell are here by informed that, the IQAC meeting is scheduled on 2nd May 2023. You are requested to make it convenient to attend the meeting

Venue: Room No 207

Time: 1.30 PM

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING -2022-23

Date: 02/05/2023

Time: 01:00PM


Venue: Room No. 207

AGENDA:

- ED Cell activities to be planned for the new academic year by ED Cell members
- New academic activities for the up-coming semester to be planned by Vice-Principal and HODs of all departments.
- Internal exams, Seminars, Guest lecturers for the semester to be planned by all departments
- Time table and subject allotment for the new semester to be planned by the department heads
- Inputs for college website to be given by all department heads.
- SSR documents submission.

ACTION TAKEN REPORT

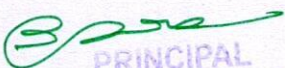
- ED cell members discussed about cell activities to be conducted such as workshops, interaction with young entrepreneurs etc.
- Calendar of events finalized by principal
- Time table preparation allotted to in charge faculties of each department


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- Concerned department HOD's finalized the date for allotment of subject for upcoming semester.
- Criteria wise SSR documents are reviewed.

Members present

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2.	Dr. Raji S
3.	Mr. Manjunatha S
4.	Ms. Hemavathi M
5.	Ms. Nethra H S
6.	Mr. Vijaya Kumar M C
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