

College Code : 7631



**ಎಸ್.ಈ.ಎ. ವಿಜ್ಞಾನ ವಾಣಿಜ್ಯ ಮತ್ತು ಕಲಾ ಕಾಲೇಜು**

(ಬೆಂಗಳೂರು ಉತ್ತರ ವಿಶ್ವವಿದ್ಯಾಲಯದಿಂದ ಸಂಯೋಜನೆಗೊಂಡಿದೆ ಹಾಗೂ ಕರ್ನಾಟಕ ಸರ್ಕಾರದಿಂದ ಮಾನ್ಯತೆ ಪಡೆದಿದೆ)

**S.E.A COLLEGE OF SCIENCE, COMMERCE & ARTS**

(Affiliated to Bengaluru North University, and Recognized by Govt. of Karnataka )

NAAC Accredited with 'B' Grade

Ekthanagar, A. Krishnappa Circle Ayyappanagar, Devasandra Main Road, Virgonagar Post, K.R. Puram, Bengaluru -560 049.

Tel. : 25613741 / 42 Fax : 25613418 Mob : 9900732511 E-Mail: priseadegree@gmail.com Website : www.seadegree.ac.in

REF.NO.SEAD/IQAC/0195/2019

Date:01/08/2019

### Circular

All the members of Internal Quality Assurance Cell are here by informed that, the IQAC meeting is scheduled on 2<sup>nd</sup> August 2019. You are requested to make it convenient to attend the meeting

Venue: Principal cabin

Time: 10.15 AM

**PRINCIPAL**  
SEA College of Science, Commerce & Arts  
Ekthanagar, Ayyappa Nagar Circle,  
Virgonagar Post, K.R. Puram,  
Bangalore - 560 049



College Code : NS



ಎಸ್.ಈ.ಏ ವಿಜ್ಞಾನ, ವಾಣಿಜ್ಯ ಮತ್ತು ಕಲಾ ಕಾಲೇಜು  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**MINUTES OF MEETING**

**2019-2020**


**Date** – 2nd August 2019

**Time** - 10.15 a.m.

**Venue** – Principal Cabin

**AGENDA:**


- I. Feedback report from previous academic years
- II. Orientation programme for students
- III. Schedule of activities for current academic year
- IV. Work load for staff
- V. Planning cultural activities for students
- VI. Feedback on teaching by students
- VII. Faculty development programme.

  
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## MEMBERS PRESENT:

1. Prof. K. Viyyanna Rao - Director of SEA Group Institutions
2. Dr. Muthe Gowda T.N - Principal of SEA Degree College
3. Asst. Prof Manjunatha S - IQAC Co - Ordintor
4. Dr. Shivakumar G.N - IQAC Member
5. Asst. Prof. Vijay Kumar M.C - IQAC Member
6. Asst. Prof. Mahalingaiah G.K - HOD of Economics Department
7. Asst. Prof. Hemavathi M - IQAC Member
8. Asst. Prof. Nethra H.S - IQAC Member
9. Asst. Prof. Bharathi A - IQAC Member
10. Asst. Prof. Karabi Das - IQAC Member
11. Asst. Prof. Sarala - Department of English

  
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### **ACTION TAKEN REPORT:**

1. Feedback report of previous year was considered for framing the current academic year plans.
2. Orientation programme and fresher's day party was conducted for students.
3. The calendar of events was prepared for the current academic year which included – Internal assessment test, Study holidays, semester exams and college reopening date.
4. Work load was divided among department faculties equally for the current academic year under the supervision of department heads.
5. Extra-curricular and cultural activities were conducted for students which included –Inter College and Intra college competitions, sports activities, National events and other recreational programmes.
6. Feedback from students was collected to know the syllabus coverage and improve the quality of teaching.
7. Special training programmes were conducted by experts of the field to faculties to enhance their teaching skills.

### **RESOLUTIONS:**

1. It was decided to reinforce proper mentor – mentee processes by maintaining relevant registers and documents.
2. It was recommended to include value added courses in the curriculum for the betterment of students.
3. Hiring of new faculties was recommended in the concerned departments having requirement.

  
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REF.NO.SEAD/IQAC/0196/2019

Date:20/11/2019

### Circular

All the members of Internal Quality Assurance Cell are here by informed that, the IQAC meeting is scheduled on **22/11/2019**. **You** are requested to make it convenient to attend the meeting

Mode of Meeting: Virtual ZOOM meeting

Time: 12 PM

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## **Internal Quality Assurance Cell (IQAC)**

### **MINUTES OF Meeting 2019-2020**


**Date: 22/11/2019**

**Time: 12:00 PM**

**Mode of Meeting : Virtual ZOOM meeting**

#### **AGENDA**

- Strengthening NSS and NCC
- Strengthening Alumni association
- Improvements in student's strength.
- Conducting seminars and workshops
- Online class continuation

  
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## ACTION TAKEN REPORT

- It was decided to strengthen NSS and NCC through various activities like celebrations of national festivals, tree plantation drives etc....
- Discussed about strengthening Alumni association and Alumni interation.
- Discussion about increasing the student strength in BSC and BBA classes
- It was recommended by the member that the college must conduct national/ State level seminars doing the next academic year
- Online classes for students to continue till further notice from the government to re-open colleges

### Members Present:

1.	Prof. K. Viyyanna Rao
2.	Dr. Muthe Gowda T. N
3.	Dr. Raji S
4.	Mr. Manjunath S
5.	Dr. Shiva Kumar G. N
6.	Mr. Vijayakumar M.C
7.	Ms. Hemavathi M
8.	Ms. Megha H R

  
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