



## 7.2.1 Best Practices

### 1. Title of the Practice-

Student Governing Council

### The Context

- College organizes various academic and extracurricular activities for the holistic development of students. Students, as stake holders must be a part of these activities. Therefore, students who are elected as student representatives of Student Council members are involved in planning and organizing all activities with the help of staff members.

### Objective

- To give students an opportunity to develop leadership qualities by organizing various college events
- To create a platform for students to learn planning and execution of college activities
- To ensure transparency in college events.

### The Practice

SGC- Student Governing Council is an active body of student representatives. These student representatives are elected through voting by students. President, vice- president, secretary, treasurer , cultural secretary of the SGC are actively involved in all activities of the college. They coordinate with the faculty members to organize, plan, execute various events of the college like celebration of national festivals, seminars, conferences, sports activities etc.,

### Evidence of Success

- Students from all classes show enthusiasm to be a part of SGC
- These student representatives exhibit their leadership skills, organizing and planning skills by coordinating with faculty members and making college events a grand success
- Learn coordination, team spirit by working together.

## Problems

- Coordination among students can be challenging sometimes. Differences of opinion can hamper meticulous planning of college activities.

## Resources required

- Student Representatives
- SGC Members

### 7.2.1 Best Practices

#### 2. Title of the Practice-

Staff Welfare Programs

#### Objective

- To positively affect employee morale and job satisfaction.
- Increase productivity
- To reduce absenteeism and to boost retention of staff

#### The Context

- Many staff members with small children found it difficult to work due to the lack of care takers. Such faculty members utilize the crèche available for all SEA staff for a minimal fee.
- In order to reduce carbon foot print and reduce traffic, transportation is provided to all SEA staff and students
- EPF and ESI facility, casual leaves, maternity leaves etc., are given to staff members.

#### Practice

- Faculty members of SEA Institutions can make use of daycare for their children by paying a minimal fee.
- Free transport is provided to staff.
- College makes monthly contribution for EPF and ESI .
- 10 days of CL is available to all staff members and 180 days of maternity leave is available for women staff.
- Duty leaves are available for attending Ph.D work, seminars and conferences.
- Financial assistance is given to staff presenting papers at National and International Conferences and Seminars

### **Evidence of Success**

- Faculty members using transportation come on time to college
- Staff are motivated to present papers and update themes by attending seminars and conferences.
- Increase in work efficiency

### **Problems**

- Financial constrains in providing better facilities for staff members

### **Resources required**

- College Buses
- Government ESI and PF Scheme

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