



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		S.E.A COLLEGE OF SCIENCE, COMMERCE ARTS
Name of the head of the Institution		Dr. MutheGowda T N
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08025613741
Mobile no.		9900732511
Registered Email		priseadegree@gmail.com
Alternate Email		tmvana1972@gmail.com
Address		Ektanagar, Viirgo Nagar post, K.R.Puram, Bangalore-560049
City/Town		Bangalore
State/UT		Karnataka
Pincode		560049

<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Manjunatha S
Phone no/Alternate Phone no.	08025613741
Mobile no.	9844864295
Registered Email	manjus.reddy@gmail.com
Alternate Email	vanimanjunathng991@gmail.com

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://seadegree.ac.in/wp-content/uploads/2021/08/AQAR-2017-18.pdf">https://seadegree.ac.in/wp-content/uploads/2021/08/AQAR-2017-18.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://seadegree.ac.in/wp-content/uploads/2021/08/Calendar-of-Events-Dec-May-2019-1-1-converted.pdf">https://seadegree.ac.in/wp-content/uploads/2021/08/Calendar-of-Events-Dec-May-2019-1-1-converted.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.30	2018	02-Nov-2018	01-Nov-2023

<b>6. Date of Establishment of IQAC</b>	14-Sep-2016
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Workshop on Digital Market- Lead generation	09-Oct-2018 1	57
Seminar on Gandhian Thoughts and Philosophy	26-Feb-2019 1	46
workshop on Data Analysis with SPSS Programme	29-Apr-2019 1	53
Campus Drive Campgemni,	15-May-2019 2	150
Conducting National Science Day	28-Feb-2019 1	215
Case study on Active Vs Passive Investment on Warren Buffet	12-Apr-2019 1	150
industrial visit to Mahatma Gandhi institute of Rural energy and development	18-Feb-2019 1	100
Conducting national Seminar on Banking and finance	13-Feb-2019 1	150

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 Nil	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Apply NIRF
- Introduce BBA Aviation Course
- Conducting various Awareness program and outreach activities
- Conducting National Seminar on Banking and Finance.
- Introduce new Add on Courses

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organize Seminar/Workshop	Organised seminars and workshop
Collection of institutional data for the submission of AISHE	Data collected and submitted
Preparation and presentation toward participation in NIRF	ACTIVELY PARTICIPATED
Preparation of academic Calendar	Prepared and hosted in college website
Meeting with DIRECTOR along with Principal.Hod and staff for beginning of the semester	Meeting served for effective functioning
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Local Governing Body	25-Jul-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	12-Apr-2019
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2019
Date of Submission	21-Feb-2019
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Yes. Our College ensures a system of participative management, whereby information flows and decision making processes are systematized. Management Information System of the institution involves computer based system that provides the staff/division/center/section/department with the apt resources to organize, evaluate and efficiently and sufficiently manage and integrate departments (faculties, staff members, students, parents, public etc.,) within the institution in order to provide the past, present and prediction information. It includes data resources, decision support feedback system with manual and computerized process that helps the institution to perform friction free. In this MIS process from July of previous year to June of subsequent year (academically committed period) involves the following sequential events namely: Publication of admission notification in the media, Inviting applications, scrutinizing application, preparation of merit list, declaration of selection list, admission process as per University/ government guidelines, collection of certificates, fees payment (College and hostel), submission of certification to the University, Documentation of candidature for the University examination, payment of fee (online mode), down loading of hall tickets, entry of students' marks and attendance (on line), witnessing the result in the internet, generation of transfer certificates, online submission of scholarship application, NSP and SSP and also Vidhyasarathi and Vidhyashree payment by ECS mode, communication from the Principal to departments,</p>

transmission of government notifications to departments are all monitored and maintained through MIS. Office is automated with required software, ICT trained man power and supporting appliances. The Institution designed certain formats for compiling necessary data, the same are executed.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In the context of Globalization, education has assumed its importance in the economic development of a nation. Education has become outcome based and hence it needs the enhancement of teaching outcome as well as the learning outcome. Thus teaching learning processes need revitalization of the methods of teaching so as to reach the students effectively. This involves the effective delivery of course as well as subject contents not only through the conventional chalk and talk method, but also using the advanced teaching tools and techniques. ICT enabled teaching learning processes are widely practiced enhancing the teaching learning outcomes through well planned and effective delivery of the curriculum which include.

- Academic Calendar and Plan of Action are prepared well in advance
- Similarly lesson plan and notes of lessons are prepared, and strict adherence is monitored
- The students are provided with the copy of syllabi
- The contents of the syllabi are delivered by the teachers through the conventional method of chalk and talk. Besides ICT enabled teaching, learning practices are always encouraged and practiced. Conventional teaching is supported by power point presentation, e-sources such as e-content, interactive 'Smart' Boards, sources are available to provide virtual library facilities. Teaching methods also involve hands on training, field visits, charts, mock preparation, projects and mini projects
- Teachers use all these methods for effective delivery of curriculum to enhance the teaching outcome, either directly or indirectly enhance the learning outcome
- Handouts as prepared notes provided by the teacher enhance the learning outcome of the student
- Group Discussion and Seminar, facilitate the interactive learning skill
- The available internet facility in the campus and the books, journals and e-resources of learning materials promote self-learning
- Conduct of Seminars/conferences/workshops facilitate advanced learning
- The projects and mini projects guided by the teachers helps the students to gain practical learning
- LSRW skill provided by the teachers enhances English language learning skill
- Intensive Bridge course connects the gap between the students from school environment with the college environment
- Involving the students various college activities promotes the social responsibilities and leadership qualities

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tally ERP-9 GST	Nil	08/08/2018	40	Employability	Accounting Knowledge
Basic	Nil	10/08/2018	20	Employability	Technical

Excel				ity	Skill
Website Creation	Nill	17/08/2018	20	Employability	Technical Skill

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Physic, Mathematics, Electronics	07/08/2018
BSc	Physic, Mathematics, Computer Science	07/08/2018
BBA	Aviation Management	07/08/2018
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BBA	Aviation Management	07/08/2018
BSc	Physic, Mathematics, Electronics	07/08/2018
BSc	Physic, Mathematics, Computer Science	07/08/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	126	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga	26/11/2018	153
Tally ERP-9 GST	08/08/2018	73
Website Creation	17/08/2018	59
Basic Excel	10/08/2018	67
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Commerce	45
MA	Economic	13
MA	Journalism and Mass Communication	3
BCA	Computer Application	35
BBA	Management	10
MSc	Computer Science	4

MA	English	2
MA	Kannada	4
BCom	Commerce	20
BSc	computer Science	8
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>Feedback is received every year and evaluated by IQAC and necessary updation is carried for the betterment of student community. Meetings are held at the department level to discuss the suggestions and feasibility of implementing the suggestions in the feedback. Feedback is collected from all students, Faculties, Parents, Alumni and Employers through online mode to help the individuals and organization as a whole to improve the performance and effectiveness of the institution. Feedback on curriculum is collected from students by circulating the feedback forms using online Medias such as email and whatsapp groups. With the help of students' response IQAC Committee was able to identify resources, develop experiences that meet student's requirements and develop plans, methods and process where students can be benefited to meet their goals. Feedback is also collected from parents through students using online sources. With the help of parents' response the committee was able to analyze expectations of the parents with regards to online learning experience. Committee has shown keen attentiveness in alumni feedback and with the help of alumni student's response, committee is able to identify the digital gaps and help the students by providing orientation classes on various digital platforms. Faculty feedback has been collected through Google forms. It's been observed that the placements and online internship opportunities by the college need improvement. Overall with the help of timely feedback it is assisting in the involvement of stakeholders in the strategic development policies. Helps to improve the accountability of the system, growth and development of the institution.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA (Journalism)	Mass Communication	40	9	4
BCom	Commerce	180	75	66
BSc	Science	240	50	34

MA	English	40	4	2
MCom	Commerce	50	45	43
MA	Kannada	40	10	8
BBA	Aviation Management	60	59	35
BCA	Computer Science and Application	60	52	35
BBA	Business management	60	25	19
MA	Economics	40	30	26
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	200	83	29	10	10

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
49	49	85	15	1	5
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The students are mostly rural bound and majority have come from different states. Their general awareness and social awareness of these children are comparatively less. The class teachers referred as Mentors are assigned with responsibility of Counselling and Mentoring, It is a Support service available to all the students in this college. A Mentor is an advisor, Role Model and a friend who maintains a personal developmental relationship with the mentee. Mentoring involves communication, provides support to studies, career and Professional development. It is mainly an ongoing Process ,inspiring and encouraging students to achieve excellence Each mentor is assigned with around 20 students.(Mentee) .The students profile and their academic progress ,remarks, achievements are entered in Mentoring FILE which is also called as report card. This file serves as immediate reference manual for the Principal, HOD and Parents. The Mentor-mentee assignment is put into practise immediately after the admission process is over. The IQAC Ensures and monitors this Mentoring system. The mentor is served as extended parent for the students. The parent teacher meeting is conducted every semester to discuss about their academic progress of the mentee and invite suggestion from the parents and suggest ways in which parents can be more supportive of the mentee. The data recorded in the Mentor file is reviewed by Vice Principal/HOD.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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862

49

1:18

**2.4 – Teacher Profile and Quality****2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
49	49	0	9	5

**2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )**

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Nil	Nil
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**2.5 – Evaluation Process and Reforms****2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	AE	4 Sem	15/07/2019	29/11/2019
MSc	KS	4 Sem	15/07/2019	08/08/2019
BA	B3	6 sem	17/06/2019	25/07/2019
BCom	B4	6 sem	21/06/2019	25/07/2019
BBA	B6	6 sem	21/06/2019	25/07/2019
BSc	B6	6 sem	15/06/2019	25/07/2019
BCA	B5	6 sem	17/06/2019	25/07/2019
MA	AJ	4 Sem	15/07/2019	08/11/2019
MA	AK	4 Sem	22/07/2019	08/07/2019
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**2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)**

Teaching , Learning and evaluation schedule begins before the academic semester begins. Based on the University academic calendars, the college prepares its own annual academic calendar at the beginning of the semester. The semester begins with an Orientation class for newly admitted students .The bridge courses are given to the students to provide information from a basic course for a more advanced courses and prepare the students for the next level of learning. Seminars, cultural fest, industrial visits, Parent teacher meeting sport activities are mentioned in the annual calendar of the college. At the beginning of the semester ,a meeting is conducted with faculty members along with Principal and HOD and subjects are allotted to teaching staff .The faculty prepares the lesson plan, PPT, case studies, assignment and Tests. The faculty maintains work diaries in which work done in each class is entered. Work diaries are attested by the HOD/Vice principal. This helps the teachers and HOD to track teaching work and plan for the completion of the syllabus. Two

internal tests are conducted in each semester , Papers are evaluated and marks are communicated to parents. Written and oral assignments are given to the students to cultivate their skills .In the final year ,Students are given the opportunity to do the projects and the quality of their skills are assessed by external examiners The Semester exams are conducted by the University .Examination results are analyzed by respective departments. Mentor maintain records of all university marks scored by the students

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is Representation of planning of college activities which is scheduled for the year. It is prepared as per the Bangalore University norms The HOD's of all departments along with faculty prepare the activities to be done during the academic year. It is then scrutinised by the Principal, Director and IQAC. The calendar has information about the academic and non academic activities to be conducted during the year. The semester exams and Practical exams are followed as per Bangalore university. It also provides information on the internal test conducted by the college. The academic calendar is then Printed and published in the College Handbook. Every student and faculty should have Academic Calendar. Regular staff meetings are conducted to ensure adherence to the schedule given in the academic calendar. In each semester two internal tests are conducted comprising of fifty marks .The final internal marks of 30 as stipulated by university are given based on the average of two test, attendance ,Seminar, classroom performance and participation in extra curricular activities. For science subjects ,each students is given an opportunity to practice the lab so that he would be able to perform better in the exams. The students are given an opportunity to do the projects and they are assessed by external examiner. Thus the evaluation and assessment system by university and college is geared towards mapping the individual capabilities of the students to identify the written , oral expression ,comprehensiveness and accuracy of information.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://seadegree.ac.in/wp-content/uploads/2021/08/NAAC-CO-PSO-POs.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B5	BCA	Computer Science and Application	41	27	66
M1	MCom	Commerce	43	43	100
B4	BCom	Commerce	76	51	67.1
B6	BBA	Business Management nag	29	23	79.31
B6	BSc	Electronics, Mathematics, Computer	13	12	92.30

		Science			
KS (SSC)	MSc	Computer Science	3	3	100
A(AEC)	MA	Economics	13	12	92.30
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://seadegree.ac.in/wp-content/uploads/2021/08/fackeed-b.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Irrigation	Mr. Sunil kumar	SEA College of Science, Commerce Arts	10/04/2019	IOT
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Management	1	1.5
International	Commerce and Management	2	1.0
National	Chemistry	1	1.5
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
Management	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	10	20	15
Presented papers	2	10	20	15
Resource persons	0	0	0	1
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS 7 Days	Bangalore	10	50

Special Camp	University		
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NCC Blood Donation Camp	Outstanding	YRC	50
NSS Blood Donation Camp	Outstanding	YRC	100
YRC Blood Donation Camp	Outstanding	YRC	60
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Aids Awareness	NSS Unit	Public Awareness about the Cusses of Aids	3	100
Swachh Bharat Abhiyan	NCC Command Office	Clean City	1	50
Yoga Day	BNU	Yoga Day	10	150
Tree Plantation	NCC and NSS units	World Environmental Day	10	120
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Preparation of SSR	20	Sai College for women	20
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Carrier Training and Placement	Job training and Placement	Jet King	09/12/2019	21/03/2020	100

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
LINCOLN University	25/10/2018	Research	10
Alpha Tech	04/08/2018	Web Designing, GST, ERP	100
Miles Education Private Limited	17/01/2019	Carrier Graph Partner Institution	92
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
30	29.6

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Campus Area	Existing
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Easylib	Partially	4.33	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10033	1570179	293	107606	10326	1677785
Reference Books	955	238750	30	7500	985	246250
e-Books	180	0	10	0	190	0

Journals	26	59691	13	32220	39	91911
e-Journals	13	32220	13	0	26	32220
Digital Database	5	0	0	0	5	0
CD & Video	150	0	20	0	170	0
Library Automation	1	71449	0	0	1	71449
Others (specify)	0	0	300	36000	300	36000
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	Nil	Null
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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	110	90	60	10	0	4	6	100	0
Added	0	0	0	0	0	0	0	0	0
Total	110	90	60	10	0	4	6	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Smart Class room with vedio recording	<a href="https://drive.google.com/file/d/1XDtkNvrb5Uv8eLT3tITfqOje8Ml00IsE/view?usp=sharing">https://drive.google.com/file/d/1XDtkNvrb5Uv8eLT3tITfqOje8Ml00IsE/view?usp=sharing</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
20	18.6	45	38

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The management has well define polices for maintaining and utilizing academic and support facilities. The general maintenance and upkeep of these facilities are the responsibility of the institution. To monitor the quality of the policies and procedures of the institution, the college follows various systems and procedures for the effective functioning of the college. Some of them are listed below. Academic: Policies are framed and deployed right from the admission till the students leave the college. The admission policies adhere to the norms prescribed by the Bangalore University with regards to the selection. The students need to fill in the application form at the college. The student will be counseled with regards to the subject of his choice. Applications will be scrutinized and admissions will be done after scrutinizing them by strictly adhering to the university norms. Once admission accepted by the college, the same will be uploaded online to the university web portal. Infrastructure: The student as well as the teaching community is free to use all the facilities available within the campus. The sports facilities can be used by the students with a written request submitted to the Physical Director at the beginning of the academic session. These facilities can be utilized by the students only with the permission during their free periods or after the college hours. The library follows certain protocols in the usage of books. The entry register is kept for both staff and student at the entrance to the library. Anybody who enters the library must enter in the register to use the facilities in the library. At the beginning of the first year, each student will be issued 2 library cards after collecting their details. New books will be issued to the students only after the previously borrowed books are returned in good condition. At the end of every semester, all the students must return the books to the library. Likewise the teachers are allowed to take any number of books after entering in the teachers register. They also must return the books after they finish reading. Whoever is leaving the institution be it a student or a faculty must get a no due certificate from the librarian. The lab facilities are open to all the students for academic purpose. The students must enter their names in the log book before entering the lab mentioning the time. Both the computer and electronic labs are monitored by camera to keep tab on the student activity within the premises. The students are divided into batches so that the components or computers can be given equally for the students use. The students must maintain a lab manual and record the experiments and programs they do within the lab. They also must maintain a record book throughout the year which shall be taken into account at the time of practical examination. The computers are upgraded every year and the components in the electronic lab are replenished every year to provide the students.

<https://seadegree.ac.in/wp-content/uploads/2021/08/4.4.2-new-converted.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee concession, Food Accommodation, Post Metrics	172	18992713
Financial Support from Other Sources			
a) National	Nil	0	0

b) International	Nil	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	07/01/2019	45	Dept. Psychology
Mentoring	06/08/2018	370	Class Teachers and mentors
Soft Skill Development	07/01/2019	82	Dept. of English
Remedial coaching	01/09/2018	117	Dept. Of Computer Application, Science, Commerce, Management, Arts
Language Lab	03/10/2018	40	Dept. Language
Bridge course	02/07/2018	54	Dept. Of Computer Application, Science, Commerce, Management, Arts
Yoga	04/09/2018	153	Dept. physical education
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive Exam Coaching Classes and Career Counselling	25	27	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	3

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NGO, Cap Gemini, TATA Motors	55	27	PHC, Mphasis, DXC, CNH, Infosys	6	5
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#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Sc	Science	Bangalore City College	M.Sc (BT)
2019	1	B.Sc	Science	BNU	M.Sc (Mathematics)
2019	3	B.Sc	Science	SEA College of Science, Commerce Arts	M.Sc (Computer Science)
2019	2	BA	Arts	SEA College of Science, Commerce Arts	MA (Journalism and MA (Journalism Communication))
2019	16	BA	Arts	SEA College of Science, Commerce Arts	MA (Economics)
2019	1	BCA	Computer Science Application	Joythinivas College	MCA
2019	1	BCA	Computer Science Application	Surana College	MCA
2019	1	B.Sc	Science	Bangalore Central University	M.Sc (Mathematics)
2019	1	B.Sc	Science	Indian Academy College	M.Sc (Chemistry)
2019	1	B.Com	Commerce	SEA College of Science, Commerce & Arts	MBA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	Inter College Level	307
Sports Day	College Level	202
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	nil	Nil	Nil	Nil	00	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

At every academic year the Students take self initiative and actively participate and present their views in various committees/clubs/teams. The various committee are Cultural committee, Sports committee, NSS committee, NCC Committee, Anti- ragging Committee. etc Every year the Management and Students organizes debates, seminars, workshops and such other functions via intra and inter college. Every class across various departments have representatives to coordinate with various activities connected with the conduct of classes and placement activities of students. Every Department students actively involve to organize the Departmental events such as Science Day, Commerce Fest, Literature Day, Constitutional Day etc. Student Grievance committee addresses complaints lodged by any student and effectively resolves the grievances of students. It maintains discipline among the students. It also empowered to look into matters of harassment. To establish the best mutual gap between the student and faculty. The Mentor - Mentee is maintained where the mentor analyze and find optimum solution to the students Problems. Student Union collectively analyzes the student ideas and conduct some educational and innovative events. Students and Faculties are the active members in antiaging committee to monitor and ensure the campus is free from any ragging related activities. Sports committee organizes various sport events at intra college level. The students are actively participate in various sports in Intercollegiate, Intercollegiate, University, Inter university, State and National level. Cultural Committee co-ordinates various cultural activities and events throughout the year. It organizes both Intra and Inter College Cultural events. NSS and NCC committee is engaged in grooming the youth of the country into disciplined and patriotic citizens.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

In the academic year 2017-18 the alumni association of the institute was established. The main aim of Alumni Association to meet all old students together which encourage to interact between the Alumni and the institute benefited mutually to both. Along with this they promote the institute student to be a alumni. Alumni does some financial contribution to process and development of the institute and as well as the students. The alumni support the students of the Institute for professional development, higher education, organize , recruitment and being good citizens. The Alumni committee helps the current students in all direction according to the academic Development. Often the Alumni Meeting is Conducted so all Old students meet and interact with each other and put effort to improve the Institute.

5.4.2 – No. of enrolled Alumni:

60

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2 meetings

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.1. Mention two practices of decentralization and participative management during the last maximum ( 500 words) The Head of the Secretary of the SEA Group of Institution practices Decentralization and participative Management. The Success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. Right from the president of the Management Committee to the staff and students have a role to play in building of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committee have contributed to the growth of the college. Institution focuses keen on decentralization by intending equal opportunity equal role to participate is the functioning of the Institution management comprises Management Committee, College Governing Council and each committee has been provided with specific functions to the needs of Institution for the ongoing progress and development of the Institution Manag6 Committee takes case of infrastructure facilities which fulfill the quality and required needs of the higher education bodies to reach the set goals of the Institution. It also extends all the amenities for the teaching and non-teaching faculty and students college Governing Council takes Care of financial management and implementation of facilities for the institution with the cries to upgrade the standard of amenities which supports effectively the teaching learning. The principal, Heads of the Departments , teaching and non-teaching faculty along with Student Union members, Class student representatives together concentrate on fostering the progress of Institution by sharing responsibilities and participate growth of Institution and to act accordingly to the aims and objectives of Institution. Principal level: principal is chairperson of the IQAC. The principal in consultation with the teachers of different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the institution. The Academic administrative, NCC,NSS,

IQAC all are working together for the smooth running and over all functioning of the college. The principal has been monitoring all committees as followed:

1. Internal Quality Assurance Cell (IQAC)
2. Library Management Committee
3. NSS Committee
4. Examination University and college level committee
5. Alumni Association Monitoring Committee
6. Students Grievance Redressal Committee
7. College and students Monitoring Committee
8. Sports ,Culture, Timetable, Admission
9. Educational Tours, Result Analysis, Students Seminars and project committee
10. Anti-ragging, Sexual prevention etc ...

Faculty level: Faculty members are given representation in various committees/ cells nominated by the principal and the governing body, in the IQAC and other committees is changed to ensure a uniform explore of duties for academic and professional development of faculty members. Students level: For the development of students, various cells , and clubs are established at college level as a elected by student council of every year like student president , vice President Treasure secretary etc.... students empowered to play important role in different activities. Functioning of different roles and responsibilities at various clubs and committees for

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Industrial visits are undertaken to give practical and hands on experience to students. Training for students from experts from industries is planned in the future. Certificate courses in Tally for commerce students and Digital Marketing for BCA students are conducted by industry partners.
Human Resource Management	Different departments like Admission department, Financial department et cetera operate methodologically for the smooth functioning of the college. These different departments function in coordination with each other. Staff and non teaching staff are provided with facilities like PF, EPF, CLs et cetera.
Curriculum Development	Department heads and faculty members prepare timetable for the semester , lesson plan, 1st and 2nd internal exam timetable, remedial classes and Bridge course etc. at the beginning of the semester. Question papers are prepared in accordance to the University question paper pattern. ITC enable teaching is encouraged for providing additional information related to curriculum. Departments conduct class level competitions related to curriculum and prizes and certificates are given to winners and participants.
Library, ICT and Physical	Updating library to accommodate books

<p>Infrastructure / Instrumentation</p>	<p>related to new courses like BBA- Aviation, BBA- Logistics and MBA. Library stocks question papers of all subjects for students' reference. Separate building campus for PG and UG classes is planned in the coming years.</p>
<p>Research and Development</p>	<p>Faculty students members are encouraged to present papers and attend seminars ,workshops and conferences. College conducts National level seminars every year in order to promote research and development. Faculty members are encouraged to do PhD in order to do research and contribute to the growth and development of students and the institution.</p>
<p>Examination and Evaluation</p>	<p>Two internal exams are conducted every semester and one assignment is given to students for CCE. Quizzes , classroom assignments , projects et cetera are a part of evaluation of students. The exam committee is responsible for conducting internal and external exams smoothly. They are in charge of internal exam timetable, allotment of rooms, invigilators et cetera .Results of students are analysed every semester as an evaluation process to monitor students' progression.</p>
<p>Teaching and Learning</p>	<p>ITC enable teaching is encouraged to enhance teaching learning experience . Teachers and students attend seminars, conferences, workshops and orientation programmes in order to update themselves. Innovative teaching through group discussions, classroom quiz, general discussions are encouraged . Industrial visits are organised to give a hands on experience to students. Remedial classes and bridge courses are planned every semester help students academically.</p>
<p>Admission of Students</p>	<p>University guidelines are followed during PG and UG courses. Admissions for BCA, BBA- Aviation, BCom , MA Economics, MCom and MBA are full. College is taking measures to increase admissions to BA, BSC courses and PG Kannada and English courses.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>College website is updated with activities that are conducted as well as activities that are planned for the</p>

	semester. Students pay college fees through online banking and university fees through BNU online portal. Library is automated with Easy Lib 4.3.3.
Administration	Details of students and faculty members are saved a soft copy by the office staff.
Finance and Accounts	Salary of faculty members are credited online to the bank accounts. PF and ESI contributions of staff and non teaching staff are done online through respective portals.
Student Admission and Support	Students join college after submitting detailed application issued by the college . Attendance, internal marks et cetera of students are saved as soft copy by the office staff. Students can also check marks and attendance in BNU online portal. Students pay exam and college fees online.
Examination	Internal exam timetable is sent to students in WhatsApp groups by class teachers. BNU to which the college is affiliated collects online exam fees. Internal marks of students had uploaded in the university portal to which students have access.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Mrs. Shalini B	FDP on English Approaches to the New English Text Book	Director of the Institution	500
2019	Mrs. Hemavathi	Banking and Finance-changing dynamics of Indian Financial system	Director of the Institution	500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching)	Number of participants (non-teaching)
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	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
2019	workshop on Data Analysis with SPS	NIL	29/04/2019	29/04/2019	53	Nil
2019	Seminar on Gandhian Thoughts and Philosophy	NIL	26/02/2019	26/02/2019	46	Nil
2018	Workshop on Digital Market-Lead generation	Nil	09/10/2018	09/10/2018	57	Nil
2019	Conducting national Seminar on Banking and finance	Nil	13/02/2019	13/02/2019	150	Nil
2019	industrial visit to Mahatma Gandhi institute of Rural energy and development	NIL	18/02/2019	18/02/2019	100	Nil
2019	Case study on Active Vs Passive Investment on War en Buffet	NIL	12/04/2019	12/04/2019	150	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Empowering Employability in Higher Education FDP	1	21/04/2018	21/04/2018	5

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
49	49	9	9

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF and ESI, OODs for Conference and seminars , 50 funding for paper presentation, Free concession for the staffs children in SEA Institutions	PF and ESI, Free concession for the staffs children in SEA Institutions , Gifts on Founders Day celebration	Fee Wavier for economical week students

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has regularly conducted Internal Financial Audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
SEA Education Trust	1025601	Origination of Seminars/workshops/Confer , NAAC Assessment
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6.4.3 – Total corpus fund generated

0

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AAA Committee Constituted by SEA Education Trust.	Yes	Parent University and SEA Education Trust
Administrative	Yes	AAA Committee Constituted by SEA Education Trust	Yes	Parent University and SEA Education Trust

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent- Teacher- Association ( PTA) is a formal organization that consists of parents, teachers and staff that is intended to facilitate parental participation in a college. The goal of Parent- Teacher Groups is to support their college, encourage parent involvement, support teachers and organize events. Objectives: 1. To foster and promote cordial relationship among the

parents, teachers and students of the college 2. To help guide and participate in various developmental activities of the college 3. To render all possible assistance for smooth working of the college and for maintaining good discipline in the campus. 4. To institute scholars/ awards for deserving students of the college 5. To provide and ensure essential facilities to the students of the college. 6. Regular parent-teacher meet to discuss about the educational progress of the students 7. Suggestions regarding academic and administrative reforms are heartily welcomed and implemented 8. Parents are always extent their supportive hands. Students welfare : 1. Scholarship details 2. Parent teacher Association 3. Mentorship 4. Fee Concession depending up on merit basis 5. The Management gave fees concession those who are Economically weaker students.

6.5.3 – Development programmes for support staff (at least three)

1.Kannada and English departments have been training 3 attendants on speaking and writing skills. 2.Office staff have been trained on basic computer skills like Word, Excell etc by the Computer Science department 3. Basic tailoring classes for three non teaching staff were conducted by Hindi faculty.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Teachers are encouraged to engaged themselves in various research oriented activities. 2. Initiative as been taken to open new Courses i.e, MBA BNU. 3. Encouraging the faculties register by Ph.D enrollment.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Conducting Orientation program	10/07/2018	10/07/2018	14/07/2018	182
2018	Calendar of Events	11/06/2018	11/06/2018	12/06/2018	10
2018	Bridge Course/ Induction Program	23/07/2018	23/07/2018	28/07/2018	127
2018	Workshop on Digital Market- Lead generation	09/10/2018	09/10/2018	09/10/2018	57
2019	Campus Drive Campgemni	15/05/2018	15/05/2018	16/05/2019	150
2019	Conducting National Science Day	28/02/2019	28/02/2019	28/02/2019	215

2019	Case study on Active Vs Passive Investment on Waren Buffet	12/04/2019	12/02/2019	12/02/2020	150
2019	Conducting national Seminar on Banking and finance	13/02/2019	13/02/2019	13/02/2019	152
2019	Seminar on Gandhian Thoughts and Philosophy	26/02/2019	26/02/2019	26/02/2019	46
2019	Workshop on Data Analysis with SPSS Programme	29/04/2019	29/04/2019	29/04/2019	53

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Equity in Education	01/08/2018	01/08/2018	90	70
Gender Equity in Politics	12/09/2018	12/09/2018	82	73
Working women Problem	13/02/2019	13/02/2019	65	55

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

10 percent power generating from solar and UPS external Lighting

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Special skill development for differently abled students	Yes	1

Any other similar facility	Yes	1
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7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	03/06/2018	1	UPSC	Competitive Exam	1800
2018	1	1	12/08/2018	1	UPSC	Competitive Exam	1800
2018	1	1	09/09/2019	1	UPSC	Competitive Exam	480
2019	1	1	02/06/2019	1	UPSC	Competitive Exam	1700

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Hand Book	10/07/2018	The South East Asian Education Trust was established in the year 2000 with the main objective to provide academic excellence to all sections of the society. The trust focus on imparting quality education, disciplined integrated personality development, research, management skills to face the global challenges. The campus at South East Asian Education Trust with its extensively landscaped garden is widely acknowledged as one of the most beautiful in Bangalore, harmoniously combining buildings and open space. S.E.A.E.T prides itself on its world-class facilities, intermingled with modern infrastructures and state-of-the teaching and research facilities, including lecturer and

performance theaters, tutorial space, studios and laboratories. S.E.A.E.T has computer laboratories throughout the campus, carrying the latest software and hardware facilities.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vijay Divas	25/07/2018	25/07/2018	120
Founders Day	23/04/2019	23/04/2019	655
Teachers Day	05/09/2018	05/09/2018	180
Gandhi Jayanthi	02/10/2018	02/10/2018	215
Karnataka Rajyothsava	01/11/2018	01/11/2018	320
Republic Day Celebration	26/01/2019	26/01/2019	350
International Science Day	28/02/2019	28/02/2019	175
Ambedkar Jayanthi	14/04/2019	14/04/2019	115
Independence Day celebration	15/08/2018	15/08/2018	650

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Save electricity energy by using solar panel. 2. Engage faculty and Student to plants a tiny forest close to ply ground. 3. Rain water harvesting. 4. Recycling of waste management. 5. Plastics free campus. 6. Carbon free campus Faculty and students are motivated to use mass transports, bicycles and carpooling.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**LEARNER CENTRIC ENVIRONMENT INITIATIVES:** Learner centered teaching is an approach to teaching that is increasingly being encouraged in education with learner centered approach, the teacher function as facilitators of learning rather than lecturers. The following are the learner centric initiatives under taken: 1. Motivating the students to participate in brain storming sessions on the topics shared by the faculties 2. Encouraging them to prepare PPT for their respective subjects 3. Project and assignment mode of learning 4. Intra-fest events and extempore on the subjects of their study and 5. As a part of Student Centered learning process students are required to attend national and international webinars to enhance their knowledge and skills. **VILLAGE ADOPTION:** Village adoption is a unique program conceptualized to sensitize and educate Students about the problems and practices of the farmers at gross root level. As we had organized a program for 07 days on 5-03-2018 to 11-03-2018 in the village called giddapanahalli, hoskote taluk Bangaluru urban district, the program called National Service Scheme special service camp. The following initiatives were taken for the development of respective village . • Provision of stationery to the students who had been residing in that village •

Distribution of food grains to the under privileged community • Distribution of fertilizer to the formers to boost up agriculture sector • Developmental initiatives taken for improving road connectivity • Distribution of educational accessories such as text book, uniform, shows etc to the under privileged students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://seadegree.ac.in/wp-content/uploads/2017/12/best-practies.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

All departments of the college conduct department activities which are co-curricular in nature and academically beneficial to the students Department of commerce conducted commerce fest with competitions like commerce quiz, product launch, business card making, advertising etc. Students are encouraged to participate and certificate are issued to prize winners and participants. Department of Science, Department of Languages - Kannada, English and Hindi also conducted Department activities like exhibitions and inter class competitions, students also participate in the inter College Department competitions conducted by Colleges across the city. College also conducts "vitrina" inter college cultural fest with off stage and on stage competition like fashion shows singing, dancing, debates, essay writing, nail art, cooking without fire etc. Student from other colleges as well as our college participate in large numbers. Journalism department visited Radio Station and Printing Press. These academic and extracurricular activities help in the overall development of students.

Provide the weblink of the institution

<https://seadegree.ac.in/>

### 8.Future Plans of Actions for Next Academic Year

- Conduct skill based vocational training programmes to outgoing students.
- Felicitate staff members who complete PhD.
- Focus on improving eco-friendly and digital campus.
- To start academic concealing center for students to help them choose respective disciplines before taking admission in college.
- Encourage industrial visits to give hands on industrial experience to students.]
- Invite corporate / industry resource persons as resource people for discipline wise workshops
- Strengthen basic infrastructure of the college.
- Encourage faculty to organised more faculty development programmes, national and international conferences.
- Encourage the faculty to syllabus framing and question paper setting.
- To organised seminars, conferences, workshop by various departments.
- Infrastructure facilities will be improved by increasing number of teaching halls and laboratories.