

SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

S.E.A COLLEGE OF SCIENCE, COMMERCE ARTS

**EKATANAGAR, VIRGONAGAR POST, AYYAPPANAGAR CIRCLE,
DEVASANDRA MAIN ROAD, K.R.PURAM.**

560049

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NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

S.E.A. College of Science, Commerce & Arts believes in a value driven organizational culture that motivates students, staff and our faculty members to think of education as something that helps to unfold and express oneself to be performer and achievers through learning and self realization. The campus propagates as family culture where members accept each others strengths and weakness, pain and pleasures and thereby support and groom its family members to be mentally stable and physically agile to live, learn and lead. The institute induces cent percent hard work, self regulation and self discipline so that its members should be known as outstanding, situational decision makers when faced with dynamic changes.

S.E.A. College understands that there are no short cuts to becoming achievers in their personal and professional life. The value system inoculated young minds to help them to be prepared to be paradigm shift from literacy to education, being reactive to proactive, being led by others being initiators, competition to collaboration, self contentedness to team contentedness, casualness to creativity, inactive to competency to become exceptional professionally and personally. The institute induces self discipline rather than supervision

Vision

- To be a provider of globally competitive proficient professionals.
- To nurture and sustain academic excellence, programmed to promote innovation,
- To foster academic industry/professional synergies and to forge strategic alliances for greater upward mobility.
- Impart need-based education and create an ethos for research of relevance

Mission

- To establish technology incubation center, software development park & entrepreneurship cell training facility.
- To strengthen the linkages with industries, professional societies, accrediting bodies and statutory authorities that share common goals and responsibilities.
- To establish the campus for international students in academic collaboration with globally acclaimed premier institutions.
- To provide the state-of-art facilities for all facts of professional training.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- A multi-faculty college with undergraduate and post-graduate courses.
- CBCS model is in place
- The college maintains strict discipline and the number of working days are always above the norms stipulated by the University and UGC.
- Strict adherence to the Academic Calendar. A work diary is maintained by every teacher.
- Continuous Internal Evaluation (CIE) is in place and the college follows a designated procedure called 'Blue –Book' system.
- All the staff is appointed by the college on regular basis.
- Students-Teacher ratio is ideal and as per the norms of the University.
- Multi-State composition of faculty and students; a sign of unity in diversity.
- Transparent mechanism for handling grievances of students pertaining to CIE, Attendance and Evaluation.
- POs, PSOs and COs are properly developed and hosted in the website.
- The average pass percentage is above 60, compared to the university's at 42 only.
- Strong network of NCC and NSS activity. Average percentage of students participating in these activities is impressive.
- Catering to the needs of socially and economically backward students.
- Almost 60 percent of the students get one or the other type of scholarship. Many students seek admission into the college only because of the availability of this facility.
- Promotion of leadership among students through the election of students to the "Student Council"- a student representative body.

Institutional Weakness

- Limited flexibility and opportunity in the curriculum design and development..
- Poor admissions an Arts courses.
- Limited focus on research activity and only 3 staff having Ph.D
- Student – computer ratio is high.
- Limited allocation of funds for research.
- Per teacher publications are poor and no awards/projects secured.
- The placement record of the college is varying between the lowest of 2.9 percent to the highest of 50 percent. The college needs to achieve stability on this account
- Progression of students to higher education on an average is about 10.16 percent only.
- Conduct of In-house professional development programs for faculty and administrative staff is less.
- Resource mobilization from Government and Non-Government organization for research is limited, except for scholarship to students.

Institutional Opportunity

- Improving the soft skills and employability among students, in view of their rural based background.
- Use of ICT to the fullest extent with virtual interaction.
- Strengthening the college and industry collaboration, being located in Bangalore, an Electronic city.
- Taking the pass percentage to the cent percent across all courses.
- Improving teacher quality by virtue of making them pursue Ph.D and attend seminars/conferences and

write books and research papers.

- The average age of the faculty is just about 25years. The college has abundant opportunity to take advantage of this demographic dividend.
- Providing coaching for competitive exams for Government and Non-Government. Job is a valuable opportunity available to the college.
- There is lot of scope for the college to improve upon innovation and creativity through the schemes like lab-to-land.
- Modernization of classrooms with state of the art ICT facilities and good ambience.
- Developing a model lab for each subject with state of the art equipment/formats.
- Making the entire campus Wi-Fi enabled.
- Replacing conventional Energy with Solar.

Institutional Challenge

- Increasing the Demand Ratio for Arts Courses, both at the UG and PG level.
- Student progress in terms of Higher Education and Employment. Getting better packages remains a challenge.
- Complete Digitization of the library of the college.
- Promoting creative and innovative spirit among students and faculty.
- Encouraging Young faculty to stay focused on Research.
- Implementing e-governance mechanism throughout the college.
- Research funding through projects.
- Improving language and communication skills among students,

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

“SEA college is affiliated to Bangalore university, and the institution has limited flexibility in the development of the curriculum. However, each department of the institution is responsible for working out details for effective implementation of the prescribed curriculum. Academic calendar is prepared and implemented as per the guidelines of the university.

The college has a defined vision and mission that is clearly spelled out to the students in college website, college magazine, prospectus and in the Academic Diary. Few faculties from college are assisting the university in designing and development of the curriculum. As there is no much flexibility in the design and development of the curriculum, different certificate courses are offered to students to enrich the curriculum.

Workshops and seminars relevant to specific discipline are organized by the college as well as at the department level. Meticulous planning with respect to workload, timetables and the academic calendar are integrated in the work ethos at SEA college.

The feedback system of the college is in place and the feedback is taken on the curriculum from the stakeholders through a link that is provided in the college website. The feedback taken is analyzed and

implemented by the faculty members. Also, the analysis of the feedback is taken from the students is communicated to the university through Board of Studies members for redesign and modification of the curriculum.

Teaching-learning and Evaluation

The institution is aiming at improving the quality of teaching learning process. The college has taken major steps towards improving the quality of teaching learning by focusing on PowerPoint presentations, charts, graphs, videos, visual audio aids. The college aims to make teaching and learning “student-centric” which helps students to think, analyze, be creative and unique. Certain steps are taken to address the needs of individuals. Not only the students, but also the college ensures the competence of staff and help the faculty to develop continuously. Faculties conduct Group discussions, quiz, debates, presentation on different topics by students in the class to help the students understand the curriculum better.

An academic calendar is prepared before the commencement of the Academic session and teachers are encouraged and expected to follow the Academic calendar. The college follows the process of continuous assessment of students using direct or indirect method by evaluating their marks in the exams and tests conducted by university and college. The admission process is online, complying with all the government and the university norms. The college offers admission to all category of students of different background and with different abilities- SC, ST, OBC, poor, rich and differently-abled students. The college has no gender discrimination. All the staff are regular and the student-teacher ratio is ideal. The college has developed the POs, PSOs and COs and hosted in the website. It has instituted a transparent mechanism for handling students’ grievances. The average pass percentage is above 60.

Research, Innovations and Extension

SEA college of Science, Commerce, Arts believes that an institution can become a center of academic excellence only when a research culture exists and proliferates amongst faculty and students. The College plays a very proactive role in promoting this culture.

“The college has a research committee in place. This research committee of the college works towards encouraging the faculty members to take up research work. The college has provided necessary infrastructure like laptop in each department, free internet access to help the faculty members in research work. There have been several projects taken up by faculty members. The teachers are encouraged to take research work minor or major. The college provides support to faculty who take up research work by different means like free internet facilities, updated library, laptops and for attending seminars/conferences.

Paid and unpaid leave is also given to the teachers involved in research work, when they go for data collection and field trips.

Infrastructure and Learning Resources

The college is located in a most picturesque environment. It has good infrastructure like classrooms, auditorium etc., The college has well equipped and well maintained facilities for sports and games. It has a big multipurpose auditorium, sports fields, facility for indoor games like shuttle badminton, table tennis, caroms,

snooker. It also has a shooting range and well furnished gym for boys and girls. It has outdoor courts for football, tennis, basketball, cricket and kho-kho. The college has well equipped library that is upgraded from time to time and updated with the latest curriculum. For meeting, future developments, expansion has been planned and executed. The institution has an excellent library and computer facilities with easy access to all its constituents. Spacious reading room, open access to the stacks, reprographic/audio/video facilities, CD/DVDs, access to e-learning, INFLIBNET, journals/magazines and research cubicles with internet connections cater to the needs of students and staff. It has, of late, become the member of National Digital Library (NDL). The college has biometric and CCTV equipment for monitoring attendance and surveillance.

Student Support and Progression

“The college aims at providing necessary assistance to students for facilitating their holistic progression. The college stands committed on providing support to students in terms of scholarships, health care facilities etc. The average percentage of students benefited this about 60. The placement cell of the college is in place and help students become employable. The placement and training cell of the college conducts various workshops and training programmes to enhance their personality and help them get the jobs. The institution makes effort to facilitate progression towards gainful employment. The college has started using software that provides Entry-to-service and it helps students prepare for competitive exams. “

Remedial classes and tutorial classes are also offered to students. The Counseling Center provides counseling services to the students in the form of personal and vocational guidance. The Women's Cell of the College is in place and provides counseling to women students. There is a Grievance Redressal Cell which is entrusted with the authority to mediate any type of grievances raised by the students. The Anti-Ragging Committee and Anti-sexual Harassment Committee are in place and make sure that there are no issues on this account. These committees also work for spreading awareness in the society.” There are many associations and societies which organize academic and co-curricular programmes for students throughout the year. Members of the faculty strongly encourage extracurricular and co-curricular activities. Feedback is taken from the students on the Infrastructure and facilities, and feedback is analyzed and corrective actions are implemented.

Governance, Leadership and Management

The college is managed by SEA Education Trust registered under Indian Trusts Act 1882. There is exclusive governing council for the college. The vision, mission and goals of the institution are achieved through strategic action plan prepared. Focus is laid on future development, effective leadership and participative decision making process. The college takes inputs from all the stakeholders, upholding the principle of quality improvement and assurance. The college has a systematic organizational structure to manage the functions of the college. 360 degree feedback is obtained to keep a check on quality of teaching and learning. The same is also used for faculty performance appraisal. The organization structure is properly designed and relative roles of functionaries defined. ”

The College has an effective Internal Quality Assurance Cell (IQAC) which facilitates quality teaching-learning environment in the institution. The College Management has instituted number of Excellence Awards for Teacher and Students. Restructured the entire website of the college. Internal and external audit is carried out. The college has conducted Academic and Administrative audit for the first time in 2016.

Institutional Values and Best Practices

“The college has adopted many new best practices in the college. The college has conducted green audit by a certified CISA auditor. The college is focusing on spreading environment awareness among students and faculties and aim at having a green and clean environment. There are many innovative practices introduced by the college in the areas of teaching-learning, governance and for the improvement in the quality of the overall processes.

The college has introduced several certificate courses to enrich the curriculum prescribed by the university. Career opportunities are enhanced by providing workshops, seminars, projects, internship programmes.

The college is undertaking Environmental awareness programs like tree plantation, cleanliness drive, green audit, seminars and work projects. Blood donation camps are organized. Our college organized many programs to create ‘Gender Awareness’ among all students. It has undertaken ‘Gender Audit’ also. The college has necessary eco-system in place in terms of rain water harvesting, waste management, energy conservation, campus genders and maintenance of nursery. Called quotations for establishing roof top solar panels on the terrace of the building. The two best practices quoted by the college are 1) Financial Aid to the students 2) Women Empowerment

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	S.E.A College of Science, Commerce Arts
Address	Ekatanagar, Virgonagar Post, Ayyappanagar Circle, Devasandra Main Road, K.R.Puram.
City	Bangalore
State	Karnataka
Pin	560049
Website	www.seadegree.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	MutheGowda T N	080-65470229	9900732511	080-25613418	priseadegree@gmail.com
IQAC Coordinator	Manjunatha S	080-73332685	9844864295	080-25618697	sea.naac2017@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	04-09-2001

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Karnataka	Bangalore University	View Document

Details of UGC recognition

Under Section	Date
2f of UGC	
12B of UGC	

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Ekatanagar, Virgonagar Post, Ayyappanagar Circle, Devasandra Main Road, K.R.Puram.	Urban	5	23141

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	PUC or Equivalent	English	300	23
UG	BSc,Science	36	PUC Science or Equivalent	English	180	46
UG	BCom,Commerce	36	PUC or Equivalent	English	180	89
UG	BBA,Administration	36	PUC Or Equivalent	English	60	27
UG	BCA,Computer Application	36	PUC or Equivalent	English	60	60
PG	MCom,Commerce	24	B.Com And BBM or BBA	English	50	47
PG	MA,Economics	24	BA Economics or Equivalent	English	40	16
PG	MA,English	24	BA English and B.Com B.Sc and BBA or BBM	English	40	2
PG	MSc,Computer Science	24	B.Sc Computer Science or BCA	English	20	4
PG	MA,Kannada	24	BA Kannada or Equivalent	English	40	4
PG	MA (Journalism),Journalism	24	All Degree	English	40	5

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				3				42			
Recruited	0	0	0	0	2	1	0	3	16	26	0	42
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				12
Recruited	8	4	0	12
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	3	0	0	3
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	1	0	0	1	0	4
M.Phil.	0	0	0	0	0	0	4	3	0	7
PG	0	0	0	0	0	0	12	22	0	34

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	23	0	0	0	23
	Female	55	0	0	0	55
	Others	0	0	0	0	0
UG	Male	100	25	0	2	127
	Female	110	8	0	0	118
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	21	27	31	24
	Female	21	20	18	23
	Others	0	0	0	0
ST	Male	5	5	5	3
	Female	3	3	3	5
	Others	0	0	0	0
OBC	Male	79	80	77	58
	Female	45	51	45	56
	Others	0	0	0	0
General	Male	61	93	47	62
	Female	35	38	20	41
	Others	0	0	0	0
Others	Male	27	23	8	9
	Female	5	0	7	0
	Others	0	0	0	0
Total		302	340	261	281

3. Extended Profile

3.1 Programme

Number of courses offered by the institution across all programs during the last five years

Response : 11

Number of self-financed Programmes offered by college

Response : 11

Number of new programmes introduced in the college during the last five years

Response : 07

3.2 Student

Number of students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
281	261	340	302	358

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
325	325	325	325	315

Number of outgoing / final year students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
244	243	285	199	236

Total number of outgoing / final year students

Response : 193

3.3 Academic

Number of teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
41	44	48	55	42

Number of full time teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
41	44	48	55	42

Number of sanctioned posts year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
41	44	48	55	42

Total experience of full-time teachers**Response : 269****Number of teachers recognized as guides during the last five years****Response : 01****Number of full time teachers worked in the institution during the last 5 years****Response : 15****3.4 Institution****Total number of classrooms and seminar halls****Response : 27****Total Expenditure excluding salary year wise during the last five years (INR in Lakhs)**

2016-17	2015-16	2014-15	2013-14	2012-13
252	207	289	243	209

Number of computers

Response : 110

Unit cost of education including the salary component(INR in Lakhs)

Response : 252

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 146

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The faculty analyses the needs of the students before the beginning of every semester and plan the curriculum as prescribed by the university in such a way that it includes activities and sub activities related to the prescribed syllabus. As the SEA College of Science, Commerce and Arts is affiliated to the Bangalore University, the curriculum is enriched wherever possible within the limitations of the university norms. The effective delivery of the curriculum includes a wide variety of things from the recruitment of skilled faculty, work culture, supervision and revision through periodic meetings with the principal, faculty and student committee meetings. The heads of each department submit a workload statement at the beginning of every Semester based on which time table is prepared. Through a series of interactive activities like group discussions, power point presentations, quizzes, debates, academic fests, the students are given practical insight into the curriculum that will help the students to develop their high order cognitive skills such as critical analysis, problem solving, evaluation and synthesis. The following are the attempts of the college towards curriculum planning and development.

- CBCS model as per the University norms is put in place.
- Preparing a planned work schedule keeping in the mind the weightage given for each paper and the number of hours allotted as per the university norms.
- Providing internet facility to both the staff and students in the library.
- Replenishing the library with books of changed syllabi every year.
- Using ICT methodical tools for entering the effectiveness of T-L-Process.
- Preparing a minimum of 40 slides for every paper covering the essential aspects.
- The minimum number of working days as stipulated by the university is deeply adhered to every year.
- Continuous assessment through Internal Tests is followed.
- Periodic tests are conducted in the effective delivery of the curriculum and assessment of the students.
- All the laboratories are upgraded every year as per the requirement of the curriculum.
- Industrial visits are organized to provide practical exposure to the students.
- Internet based activities and assignments are given to both undergraduate and post graduate students to make them have the latest knowledge in their respective subjects.
- Organizing seminars, conferences and workshops.
- Certificate courses are given every year for the computer science and commerce students.
- Special coaching given to develop the personality of the students, hone their soft skills to equip them to compete with others in the job market.
- Organizing interdisciplinary competitions, fests or exhibitions.
- Copies of the curriculum are made available to the students through the college webpage and hand book.
- Lesson plans are maintained both in the form of slides and manual chalking out in work diaries.
- Teachers are provided with sufficient freedom to supplement the content given by the University.
- Skill Development courses are being offered to enhance the capabilities of the students.
- Feedback received from students is gainfully employed to strengthen curriculum planning and development.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 37**1.1.2.1 Number of certificate/diploma programs introduced year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
8	8	7	7	7

File Description**Document**

Details of the certificate/Diploma programs

[View Document](#)**1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years****Response: 0.49****1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

File Description**Document**

Details of participation of teachers in various bodies

[View Document](#)**1.2 Academic Flexibility****1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years****Response: 63.64****1.2.1.1 How many new courses are introduced within the last five years****Response: 7****File Description****Document**

Details of the new courses introduced

[View Document](#)**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system**

has been implemented

Response: 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 11

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 49.86

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
223	125	155	128	122

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The under graduate and post graduate programs within the college represents a rich diversity of students whose needs are shaped and addressed by the various programs that are imbibed in the curriculum. The college has the following programs to supplement the university curriculum. 1. Innovation and creativity 2. Personality development 3. Indian constitution 4. Environmental studies. 5. Computer fundamentals. 6. Science and society. Innovation and creativity is taught to the students in the final semester and is structured to bring out the innate skills of every student. The students are taught various methods to tap their creativity and innovation either formally or informally. The subject will teach the students about the economy, society, politics and governance of the society in which they are living and how their creativity and innovation can change the world for their personal and societal growth. Personality development

course is taught along with the curriculum and also by the experts in the industry to teach personal as well as professional ethics to the students. To support this the college has various cells such as anti-ragging cell, student counselling and career guidance cell, anti-sexual harassment cell of which both the students as well as the senior faculty are members. The subject is supported by the practical exposure through these cells and ensures that the students shape their own self individually. Environmental studies and public health is another compulsory paper that creates an awareness among students about global warming, deforestation, and depletion of natural resources. The syllabus is framed in such a way that students take very active part in various activities created for this course. The students are encouraged to participate in debates, quizzes, group discussions, model preparation or chart presentations. A compulsory paper on Computer Fundamentals is also introduced exclusively for commerce students to enable them to get acquainted with ICT and for their personal technological empowerment. The students were also given job oriented certificate programs such as Tally from experts in the industry like JETKING etc. The above courses are imbibed into the curriculum and are taught to the students along with the course structure to create awareness among the students about the rights, behaviors, health and hygiene, overcoming hardships, discrimination etc. Apart from this the college has also adopted a village SONNAHALLI PURA village in Hasigala, Hoskote Taluk. The students divide themselves in groups and employ themselves in various tasks like education the women, children and the senior citizens to read and to write in periodic visits to develop their interpersonal skills and socio economic and environment sustainability. The NCC (National Cadet Corp) helps to imbibe the moral, disciplinary, patriotic and ethical values among the students. The program is open to both boys and girls. Especially girls are encouraged to take part in the NCC program to empower them with mental and physical sustainability and to make their employability easier. Programs for women students in self-defense are organized periodically.

1.3.2 Number of valued added courses imparting transferable and life skills offered during the last five years

Response: 591

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 591

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 81.01

1.3.3.1 Number of students undertaking field projects or internships

Response: 674

File Description	Document
Institutional data in prescribed format	View Document
List of students enrolled	View Document

1.4 Feedback System

1.4.1 Structured feedback on curriculum obtained from 1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents For design and review of syllabus semester wise/ year wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrolment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 20.35

2.1.1.1 Number of students from other states and countries year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
52	51	57	65	91

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrolment percentage (Average of last five years)

Response: 43.73

2.1.2.1 Number of students admitted year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
281	261	340	302	358

2.1.2.2 Number of sanctioned seats year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
710	710	710	710	690

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 54.43

2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
166	179	186	174	174

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The college admission committee makes a summary of the students based on the academic background, medium of education, economic status, curricular and extra-curricular activities of the student while taking the admission. The individual requirement of each student is analyzed and the students will be classified as per the following ? Details of the academic performance and achievements of the students such as university ranks, medals, and appreciation certificates are scrutinized and based on the primary data collected the students are categorized as slow and advanced learners ? A bridge course is conducted for the students to tackle difficulties in languages, accounts, computers and such similar subjects. For example the department of English adopts a bilingual approach to make the students to overcome their hesitancy towards English. The commerce and management and the computer science departments conduct an exclusive bridge course for the students from other streams of education to help them through the initiation process. ? Feedbacks are collected from the students and tests are conducted to find out the problem areas of the students and root them out in the initial stage itself. ? Poor performance in the class room due to absenteeism is intimated to the mentors and parents either by SMS or by phone calls and through meetings. Corrective steps are taken accordingly. Remedial classes are conducted for the academically disadvantaged students to provide them with an opportunity to improve their subject knowledge. ? Contents beyond the syllabus but pertaining to the core of the subject are discussed in the class to make the student aware of the trending topics relevant to the subject of teaching. ? The slow learners are encouraged to take effective part in whatever subjects that interests them to motivate them into learning all. ? Slow learners are constantly encouraged to meet up with their mentors for extra classes or take up assignments like preparing a collage or chart or a ppt to gather in-depth knowledge about the subject. Teachers also help these students by tutorials, one to one discussions and supplying books ? Students from other countries and states are constantly encouraged to take part in the activities of the class room to make them feel at ease and to shed the cultural barriers. ? The advanced learners are identified during the class room discussions, performance in the internal assessments, feedback from mentors and teachers. ? The college recognizes the achievement of the advanced learners either in terms of cash awards or medals in various functions conducted by the college. ? The advanced learners are encouraged to participate in seminars and present

papers and to take classes for the juniors or their peers to motivate the other students to reach up. ? The advanced learners are given proactive leadership, class monitors, cultural coordinators etc. ? The advanced learners are encouraged to organize college fest and are groomed to represent the college in state or national level academic, sports and such activities to foster their competitive spirit

2.2.2 Student - Full time teacher ratio

Response: 17.7

File Description	Document
Institutional data in prescribed format	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.72

2.2.3.1 Number of differently abled students on rolls

Response: 6

File Description	Document
Institutional data in prescribed format	View Document
List of students(differently abled)	View Document

2.3 Teaching- learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The faculty members are in general aware of the students need in terms of knowledge and skills due to their previous experience in teaching similar students over the years. Student centric method of teaching is the most approved pedagogy followed by all the faculties of the institution. The institution takes several measures to help students to make fast development in their syllabus and also improve their general academic knowledge and skills. The traditional method of teaching is replaced by student participation in the class room activities, experiential learning, participative learning etc. which is undertaken in the following ways :- ? The classes are usually interactive with the students coming up with their own innovative ideas and viewpoints with the guidance of the teacher. ? The students are encouraged to prepare models, charts, collages and they are displayed on the notice board or kept for the view of other students at a noticeable spot in the campus. This process will make other students feel motivated. ? The students are encouraged to attend seminars and conferences and present papers. ? Students are taken on industrial visits to get hands on experience and clarify their doubts on whatever is happening in their related field. ? Group discussions, intercollegiate fests, excursions are conducted to promote academic excellence and

psychological relaxation to the students. ? The digital library has a vast collection of E-books to cater to the needs of the current generation of students who are very much interested in technical gadgets and e-learning. ? Free access to the internet to make the students familiarize themselves with digital libraries, ICT, etc. ? Students are given case studies and problem solving topics to encourage them to think out of the box. ? Add on courses are given as extra subjects to the students who are ready to empower themselves for the job market.(eg Tally , Soft skill etc) ? Students are encouraged to take a topic of their own interest and write a paper or do a presentation on that topic to their peers which will motivate the other students to cultivate independent and collaborative learning. ? Students are given task based responsibilities like organizing Food fest, or Cultural fest or any functions within the campus to make them leaders, organizers and team players. ? Industry experts are brought in periodically to enlighten the theoretical knowledge of the students with their practical experience. ? Computer science students are encouraged to develop projects in the final year of their studies. ? Students are orally guided regarding the various career oriented courses, competitive examinations and special choice based subjects in the beginning of the year. ? Contents beyond the syllabus are also taught to the students to make them aware about the recent trends in their disciplines. ? Through the various clubs such as Cultural club, Environment Club, Literary Club, students are given opportunity to participate in many activities thereby promoting independent learning. ? Occasionally educational tours are also conducted.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 47

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 17.7

2.3.3.1 Number of mentors

Response: 47

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

Innovation and Creativity are becoming increasingly important for the development of the students in the 21st century class rooms to develop creative approaches and find new methods, solutions and practices to grab the attention of the students. The college is committed to innovations in knowledge delivery through an optimal use of available technology. The teachers use various innovative methods to make the class room appeal more to the students than the conventional chalk and board class room. The pedagogy used by the teachers is aimed at developing the creative, yet critical temper among the students in the following ways:-

- ? The teachers conduct group discussions, role plays periodically in the class room to provide an opportunity for the students to understand the subject
- ? The teachers employ experiential learning process such as taking the students on industrial or site visits to make them understand the practical problems and finding solutions to sort them out.
- ? The students are encouraged to participate and show case their business models or products or scientific projects in exhibitions or competitions.
- ? Students in Commerce are initiated and given practical exposure by being sent out to gather sponsorship for the annual college function by fixing a target to be met by them. This will bring out their leadership, team playing; inter personal skills and communicative skills. Not only that, it also makes the students more involved in whatever goals they have.
- ? To promote the creative and innovative spirit, the college organizes functions internally as well as sends students to participate in debates, youth festivals and competitions. To commemorate the great leaders and on these days students are encouraged to participate in debates, discussions or go on rallies promoting social awareness, etc.
- ? Advanced learners are encouraged to write in e- journals.
- ? Publishing magazine and newsletter quarterly where the students can exhibit their creativity.
- ? BBM, Science and computer departments have forums where students can exhibit their innovative ideas by developing software, create business ideas and making latest gadgets.
- ? Students are motivated to participate and present papers in national conference.
- ? Most faculty members use power point presentation for their lectures.
- ? Mathematics department uses math lab for analytical approach.
- ? Various department clubs are conducted every semester to bring out the students individuality and to update the students on the contemporary developments in their respective field of study through discussions or seminar and such activities
- ? Students are encouraged to use E-books and E- Resources.
- ? Students are also motivated to use the internet, You-Tube and such tools to know the latest developments. They are also encouraged to formulate groups in whats App or in social media to share new ideas and clear their doubts.
- ? Organizing academic exhibition is another practice to make students involve in the preparation of models, charts, etc.
- ? Student fests are organized to create awareness on the latest trends on the subject and also to encourage the students to socialize for academic purposes.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 4.9

2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	2	2	2	1

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience of full time teachers in number of years**Response:** 5.72

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years**Response:** 0**2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years**Response:** 15.71**2.4.5.1 Number of full time teachers from other states year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
6	6	8	8	8

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Evaluation of the skills gained by the students is the focal point in attaining a degree. Continuous assessment and evaluation helps to improve the quality to ensure that the student meets up with the prerequisites expected of a graduate. The college has been affiliated to the Bangalore University and it adheres to the norms prescribed by the university. The university has both internal and external evaluation to assess the students on various aspects. The students are informed of the internal and external assessment system at the beginning of every academic year through orientation program and handbook. Though the external assessment comes at the end of every semester, the college adopts various methods to assess the students through continuous internal evaluation. The evaluation process is both conventional as well as modern, depending on the skills of the admitted students which are as follows:

- The conventional method includes conducting two pre-declared written tests and the innovative method varies from class room discussions, student seminars, presentations, quiz, etc.
- The written internal tests are written in blue books and the records are maintained.
- The tests will be conducted for 30 marks as stipulated by the university norms and the average is calculated as the final internal marks.
- Multiple written as well as oral assignments are given to the students to cultivate their comprehensive, cohesive communicative skills both oral and written.
- The students are encouraged to use all the search tools either from the internet or by visiting libraries to think beyond their prescribed text books and explore the plethora of knowledge awaiting them.
- The final internal marks also include the average attendance, class room performance and the participation of the students in the extracurricular and co-curricular activities.
- Students are encouraged to be creative in the presentation of their subjects to boost their self-confidence.
- Each student is given individual opportunity to practice the lab work, so that he would be able to perform better in the final practical exams and in future endeavors.
- In the final year of the course, the students are given the opportunity to do projects and the quality of their skills are assessed by external examiners. The evaluation and assessment system adapted by the university and the college is geared toward mapping the individual capabilities of the students to identify the written and oral expression, comprehensiveness and accuracy of information. It takes into account the individual student's progression and improvement over a period of time over the performance parameters set by the faculty or the respective department. The written examinations, assignments, class room presentations have developed the communication skills and interpersonal skills of the students of the SEA college of Science, Commerce and Arts. The college has increased the benefits to the students by adhering strictly to the vision and mission of the institution and improving the quality of the students by the continuous internal evaluation has been the central force behind it.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Internal assessment for all courses and subjects is done strictly as per university guidelines. The college conducts internal assessment throughout the semester. The results are constantly monitored by the class teacher to ensure consistent performance of the students. The internal tests are conducted for both 30 and 50 marks. Attendance and assignments are also considered. For the subjects that have an allotment of 30 as the internal marks, the process followed is as below:-

- Two hour mid term exam usually conducted in the first week of August for 50 marks and a three hour pre final exam conducted in the last week of September.
- Both test marks are converted into 10 marks each and they add up to 20 marks.
- The assignment is given 5 marks and
- The attendance is given 5 marks

For the subjects/ courses that follow 50marks, the following process is observed

- With regard to written test marks the same method is followed as stated above.
- Attendance is given 10 marks
- Assignments are given 20 marks

Tests are conducted methodologically which include question papers as per university pattern, timetable and seating arrangement of the students according to their register numbers, valuation and distribution of marks cards. To ensure transparency, students are asked to write the tests in Bluebooks provided by the college. Bluebooks are valued and returned to the students. Post internal tests the students are given the test papers to check whether they have rightly answered the questions and they are justly valued. The relevant subject teachers counsel the weak students to fare well in the next exams. The progress of the students is discussed after the test in a parent- teacher meeting. Assignments include a variety of activities like classroom seminars conducted by the students on each relevant topic allotted to them in groups or as individuals, PPT presentations for the practical subjects, writing assignments on theoretical subjects for all courses, model making either as business plans and official presentations or in the mechanical field of electronics, software, etc, chart making to explore the creative sides of the students and help them combine art with ability to convey important aspects of the topic, group discussions to improve cooperative quality and also exchange knowledge and surprise quiz to keep the students interested and up-to-date with topics. Allotment of marks is decided by the Class teacher, overseen by the HODs and the principal. After each test, marks card which includes students' score in the tests and their attendance is distributed to the students and their wards in the Parents Teachers Meeting. The procedure is explained to both students and parents at the orientation program. Final CIA marks are displayed in the notice board, before uploading them in the University portal. Students can contact respective subject teachers in case of any discrepancy in the marks which shall be redressed immediately if found to be wrongly valued or entered.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The college has an effective system to address the grievances of the students for the internal assessment marks and also after the results is announced by the university at the end of every semester. The mechanism is transparent, time-bound and efficient. The students are free to approach the concerned subject teachers once the internal assessment marks are released and can get them clarified as to why the marks have been lowered thus. Students write their internal exam in blue books prescribed by the university. They are evaluated after every exam and are returned to the students for verification. They can

contest the evaluation process and the same shall be attended to. In the case of the end of the semester external exam, students are given sufficient scope for the redressal of their grievances to evaluation of different papers in the following manner:

- They can ask for a photocopy of the test paper to check whether the paper is justly valued. In case, the evaluation is found to be defective, the students are legally eligible under the university rules for the reevaluation.
- They can also make a written request for the re-totaling of the marks within the stipulated time, after the publication of the results along with a fee.
- The corrections in the final marks card statement also can be made by the student in written requisition which shall be addressed by the university as per the norms.
- The Registrar or the Controller of the examination makes the final decision with regards to exam related grievances at the university level. The college for its role meets up with the following to assess the student:
- The college conducts two internal assessments in blue books before the end of every semester. The students are given the valued answer booklets and the grievances with regard to less marks are rectified immediately by the subject teacher.
- The internal marks are recorded in a format as per the norms of the university and college.
- The final internal marks are displayed on the notice board, before uploading them in the university portal to facilitate the students to know how much they would get as the internal marks when the final results are released.
- The class teacher assigned for each class maintains a record of the attendance, marks and such other details.
- The weightage for attendance is recorded with the minimum of 40 to 60 hours of which the student is expected to have 75% of attendance. Failing which the subject teacher has the right to reduce the internal marks of the student.
- The student is expected to have taken part in project work, class room discussions, seminars to gain the minimum marks set by the examination committee.
- In case any grievance not getting solved by the subject teacher and the matter is taken to the HOD and then to the Principal wherein the final decision will be made.
- Suggestion box is kept at a common accessible location for the students who want to express their grievance and yet want to maintain their anonymity, in case they do not want to reveal their identity.
- Continuous evaluation ensures student involvement and progress. Hence the students pass out in open competition with flying color

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college is affiliated to the Bangalore University and hence the pattern prescribed by the university is strictly followed. The university provides an academic calendar that specifies the date of commencement and end of the classes for each semester along with the government holidays. Based on the norms set by the University the Principal, and the HODs decide on the internal examination dates, and the dates for other academic activities like workshop or seminar or ethnic/cultural/food/ sports fests. Regular staff meetings are conducted to ensure adherence to the schedule given in the academic calendar. In case of any unusual and unscheduled break in the working day as in national bandh or the death of a VIP, the staff committee meets again to work out a schedule to compensate the working days. Department timetable is prepared by each department, facilitating the teachers to allot sufficient time for each subject as per the workload allotted by the University. This timetable is given to each and every student of the department to ensure that they stick to the schedule. The calendar is well planned in advance and is outlined in a detailed fashion. The college functions and adheres to the minimum number of working days and teaching days. On an average the college worked for 220 days per each year in the course of the past five years. A work diary is maintained every day by the teachers individually according to the classes taken by them as per the college calendar. Departments follow different evaluation outcomes throughout the semester as an indicator of the student performance. The continuous internal assessment and evaluation pattern for the

undergraduate students is as follows: • The timetable for each internal assessment is prepared well in advance as per the calendar schedule- one test in August and another test in September last week. • The subject teachers are given ample time to set the question paper as per the university norms. • The internal assessment papers are corrected within 5 days and papers are discussed with the students for better understanding of how to approach the question Properly in case their expectations are not met with by the evaluator. • Apart from the written tests, students are also given opportunities to think, examine various aspects of a problem that will enable both the teacher to enhance the teaching and learning process within the stipulated time in each semester. • Students are also assessed on the basis of seminars, assignments, practical all tests and projects. A seminar week is allotted for each department wherein the students are encouraged to participate in a topic of their choice. • Students are encouraged to select topics for classroom presentations which is outside the curriculum to make it more interesting and non-monotonous. The college has an excellent work culture and therefore it seldom faces difficulties in completing the curriculum within the planned time frame of the calendar.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The institution has established the PO,CO, PSO for each program which clearly states the objectives and outcomes. The guidelines are circulated to all faculties and displayed on the notice board for the information of the student.

Teaching is planned in such a way so as to bring out the desired outcomes as stated in the syllabus. Expected course outcomes of all courses are prepared and distributed to the students at the beginning of the academic year. Students are motivated towards course outcomes throughout the course of the programme by course teacher. Special orientation programmes programmes on course outcomes are conducted to the newly appointed staff by the principal and HOD.

We communicate the PO'S CO'S and PSO'S by the following ways.

1. We communicate our Program outcomes to stakeholder especially employers, parents through electronic media.
2. We publish in the Departmental page in college website.
3. Program objectives are printed & pasted in Departments and on the Hand book.

File Description	Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The institution ensures the outcomes stated by the institution are received by the stakeholders in the course of three years. The evaluation system and student feedback ensures that the course objectives are received through proper channels to the students. It is proved by various indicators that our students are well placed in the various options available in the job market either in the public or government sector. The institution conducts two written examinations for every semester to check whether the stated objectives of the curriculum are achieved during the implementation. Class tests are arranged to gain confidence in the relevant subject and the weaker areas are identified and discussed with the student. Each faculty will be given charge of 20 to 25 students (Mentor/Mentee) who will in turn observe the development of the students, give counselling if required, calculate the attendance and communicate with the parents periodically if needed to discuss the growth of the students. The cumulative record about the progress or the outcome of the efforts made by the institution is recorded in the form of a progress card. Preparation of teaching plan and maintenance of the work diary also helps the teacher and the student to focus on the predefined activities to achieve the outcome. Apart from the written tests assignments and seminars are given to the students to enable them to gain more knowledge on the subject. The subjects in which the student seems to lag behind are taken for remedial classes. If the student is from a socially or economically deprived class, they are given scholarships as per the government and institutional policies to enable them to Progress through knowledge which is the motto of the institution. Regular seminars, debates, case studies, quizzes pertaining to the relevant subjects are conducted in the class room to make learning an integrated and interesting process. Various departments and committees develop activities like departmental fests such as Hindi Day, or Science exhibition during fests, chart and model preparations which are displayed in the college premises for a period of time to motivate and appreciate the students to perform and aim higher in their subjects. Extension activities such as awareness rallies, cleanliness campaigns, eco clubs, and such activities enable the students to think out of the box and be creative, proactive and inculcate the values of ethics in students As a result of this continuous and constant mentoring from the qualified and enthusiastic faculty members, the institution was able to make many students to score distinctions, medals and give honors. Many of our students have participated in inter collegiate fests, sports meets of state and national level and have brought accolades to the institution. The extracurricular activities such as NSS and NCC has made our students achieve many awards and grades which are highly exemplary of the attainment of the outcomes as mentioned in the outcomes.

File Description	Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 51.23

2.6.3.1 Total number of final year students who passed the university examination

Response: 125

2.6.3.2 Total number of final year students who appeared for the examination

Response: 244

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 2.13

3.1.2.1 Number of teachers recognised as research guides

Response: 1

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Average number of research projects per teacher funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

File Description

Document

List of research projects and funding details

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The institution intends to develop research culture not only among faculty but also among students. The college has adopted practical approach in the recent years to keep the students on par with the latest in their respective fields of study. • Some of the class rooms are equipped with Over Head Projectors and LCD projectors to facilitate the students. • The most recent and popular method of incubation of ideas for the students is the case studies. The different cases in the text book and the reference books are identified and the students are given a specific time to study and identify the problem in the case studied by them, solve it and present it in the class room • The teachers are provided with umpteen opportunities to submit innovative research papers, publish them as chapters, books and in journals with ISBN and ISSN respectively. • The various departments generate a co-curricular stimuli by means of workshops and seminars. Dignitaries from the Board of Studies from the Bangalore University are invited to conduct the workshops and seminars. These lectures sparks off the creativity of the student to sharpen their innovativeness. • The library is a storehouse of eBooks from the digital library and students are often encouraged to download the books from the library and acquire knowledge. • Students are given hands on experience to be updated on the latest technology and to improvise on them. • Separate labs are set up for the students in commerce, science, computer and the language departments to make the students acquainted with the latest in the field and improvise on them. • Commerce students are encouraged every year to visit industries, establish rapport with them at various levels, collect and process data and submit it as project reports. • The computer science students choose an area of interest of their own preference and do a mini project as co-curricular activity to expose them to the latest developments in the software and hardware industry. • Students who are interested in creative writing are encouraged by the language teachers to write for journals, E-magazines and newsletters at the language clubs. • Political science and journalism students are motivated to take effective part in enhancing their knowledge in current affairs by the concerned department faculties and are motivated to read and participate in various quiz or debates and poll surveys.. • Certificate courses are offered to the students to imbibe them with the latest in their field of expertise. • The open land in the college has been converted into greenery by the environment conscious students. Teaching innovations are brought to the notice of the principal who in turn takes it to the management to discuss the developments needed to execute the innovative practice in inculcating fresh knowledge to the students.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 7

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	2	1	1

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	
Response: Yes	
File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	
Response: No	
File Description	Document
List of Awardees and Award details	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years	
Response: 2	
3.3.3.1 How many Ph.Ds awarded within last five years	
Response: 2	
File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years				
Response: 0.14				
3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years				
2016-17	2015-16	2014-15	2013-14	2012-13
24	2	1	2	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.03

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	4	0	1	0

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college believes in the holistic development of the students and sensitizing them by exposing them to address the social issues in the neighborhood as per the limitation of the college and the local community norms. These activities provide the students with a much needed break and space for experimenting and questioning the injustices prevalent in the society. These extension activities influence the students, their understanding of the problems in the rural and urban areas of the state, the various policies of the government or the society and their impact on human life are brought to the perception of the students. They are encouraged to participate in various community development programs to develop their all-round personality. As a part of the whole exercise, the college has adopted a nearby village called Sonnehalli Pura. In addition the students are involved in the below mentioned activities.

- The NSS (National Service Scheme) conducts annual camp in the neighboring villages for 10 days which helps them to mingle with the village and rural people to understand their lifestyles and needs better.
- Self-discipline, loyalty, respect and patriotism is nurtured among the NCC students.
- Many awards were received by the NSS and NCC cadets for their meritorious service.
- Extension lectures on social evils with outsiders are arranged to create awareness among the students.
- Folk artists are invited to teach the students about the traditions and

rich culture of the state which included Haadu Bengaluru program, Appegere Thimmaiah's folk songs etc.

- The students are also encouraged to participate in the following activities. 1) Planting of trees inside the campus as well as in the adopted neighborhood 2) Free eye camps 3) Blood donation camps 4) Environment awareness camps. 5) Swacch Bharath Abhiyan 6) Awareness rallies on aids, Anti- Liquor, Anti- Tobacco and Drugs.
- The college library offers books to old students in need to prepare for competitive exams and such exams with a minimum deposit to help them in their further studies.
- All the significant dates such as Environment day, Yoga Day, Teachers Day, Hindi Day, etc are celebrated periodically to familiarize students with the value of our ancestors and traditions.
- The college and the management on its part extends support to the economically deprived students by giving them concession in fees, so that they can get the education to better their life.
- The study of environmental study as a paper in the curriculum helps the students to gain theoretical knowledge on the concepts that affect the society nowadays These activities enable the students to cultivate the much needed traits like self-confidence, leadership, self-discipline, commitment and devotion, hard work and team work and the same qualities will help them to excel in academics as well. The students accumulate new knowledge, experience changes in their attitude and behavior positively towards the socially deprived or oppressed. The activities kindle the patriotic spirit of the students, develop self-discipline and tend to follow ethics in their personal and professional life.

3.4.2 Number of awards and recognitions received for extension activities from Government /recognised bodies during the last five years

Response: 2

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years

Response: 16

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry,community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc.,year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	7	1	1	2

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 72.71

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
215	220	225	210	240

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 1210

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
220	216	264	230	280

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 783

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
223	155	155	128	122

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The college was established in the year 2001, but the admission for the students was started from 2002 with strength of 23 students. During the past 14 years the number of students has increased manifold and has crossed more than 800 per year in 2017. Many courses were added with the combinations provided by the university. To cater to the ever increasing student strength the college has always taken proactive steps to provide various facilities to develop the infrastructure in the campus in terms of classrooms, laboratories and for sports, extra and co-curricular activities. At the beginning of each academic session respective HODs of the various departments have a meeting with the principal to discuss the requirements of the current academic session and whether any addition to the infrastructure is needed. Efforts are taken to meet with the student requirement and increase the academic strength of the students. The college has started the following Post Graduate Courses from the academic year 2017-2018 1. MA in English Literature 2. MA in Journalism 3. MA in Economics 4. MA in Kannada 5. MSc in Computer Science Separate class rooms and lab facilities are put in place for making the teaching learning process effective. In addition there is a Media Centre for extending practices. All the staff members of the institution are involved in the creation of a healthy learning environment and all the students are valued equally during their tenure in this institution. The curriculum designed as per the norms of the university aims at a student centric learning approach that aims at the holistic development of the students. The students are provided with ample opportunities to bring out their skills through various co-curricular and extracurricular activities. The students are encouraged to use the available facilities optimally. All the departments are given separate computers with internet facilities to have access to the contemporary data in their respective subject. The computer lab is well equipped with more than 90 computers to accommodate at least one full strength class. Adequate lab coordinators, lab attendants, sports trainers are appointed to ensure the effective utilization of the infrastructure. The students are encouraged to use the lab beyond their class hours to gain knowledge. The college is well equipped to conduct competitive exams like KOMED, KPSC, UPSC, CET and other such exams. The examination area is under CCTV surveillance and adequate facilities are provided to make the participants of the competitive exams to feel at ease. The college at present has the following facilities. classrooms 25 laboratories 08 Seminar hall 02 library Total no of books =8884 Total no of journals=26 computers (for students and staff) 110 Internet connection(wifi and landline) BSNL with bandwidth >50MBPS Act with bandwidth>50MBPS LCD monitors 15 Overhead projectors 2 White boards 5 The institution intends to upgrade its standards every year to cater to the needs of the current generation of students.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc. and cultural activities

Response:

The college has well laid out facilities for indoor and outdoor games and sports. The indoor games facilities include the following, 1. Three courts for shuttle badminton with wooden flooring and full

lighting 2. Snooker facility with good table. 3. Table tennis with good table. 4. Caroms and chess 5. A shooting range 6. Gym with good equipment for boys and girls. The following are the facilities for outdoor games. 1. A basket ball court with concrete flooring. 2. Tennis Court 3. Courts for playing Kho-Kho 4. Open ground for plain Cricket, football, and practice net for Cricket. In addition to this, there is a multipurpose auditorium with a capacity of about 1000, which is also used for conducting tournaments. Utilizing all these facilities, the college has been conducting the following tournaments for encouraging sports talent among the students. The College encourages the students to participate in the special coaching classes during vacation. Apart from the sports facilities the indoor auditorium also has a fully equipped gymnasium which the students can use free of cost before or after the working hours. The indoor and outdoor auditorium can also be used to conduct various cultural activities. College cultural fest, sports day, athletic meet, yoga training and such activities are conducted anytime the ground or the auditorium is free. The participation of the students in various sports events is evident by their performance the following activities.

File Description	Document
additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 96.3

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 26

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 32.31

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
20	115	90	80	71

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library has over 9000 books for the use of students and staff. It also has 26 journals, and a few magazines to cater to the needs of the visitors to the library. It is a member in National Digital Library (NDL) where in the e- copies are made available to the students and staff in need. The library is partially digitalized. It uses Easy Lib software to keep track of the access to the books, issue, and updating of stock. The computers in the library are linked with internet and loaded with e books. The students and staff who want to get copies of the eBooks can do so with a request to the librarian. Efforts are being taken to fully digitalize the library in due course.

Name of the ILMS software- Easy lib

Nature of automation – partial automation

Version-4.3.3

Registered with NDL-registration ID-lokesh.principal@gmail.com

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college has a well-equipped library with all the prescribed, recommended and reference books as per the university norms. The library has sufficient books to satisfy the academic needs of the students.

- The total number of books available in the library is 8883.
- To kindle the interest among the students with regards to current affairs and general knowledge, the library has subscribed for more than 15 magazines and newspapers. Outlook, India Today, Alive to name a few.
- Research has always been one of the mission of the faculty. To encourage the students and faculty to extend their horizons in writing research articles the library has subscribed for sixteen research journals that will help both the faculty and the students to have access to more knowledge on the relevant subjects.
- For the students and faculties interested in using technology most of the subjects are in the form of

CD ROMs also, which the student or the faculty can use in the library. The library has approximately 200 CDs on various topics.

- Apart from the above resources, the library also has a stock of the reports of the innovative projects work of the students of the degree college. There are around 150 project reports stocked in the college library for the sake of students and to motivate others.

The college has the following rare books /reports for reference to be used in the library for reference by the faculty and students.

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in lakhs)

Response: 1.05

4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
1.11	.57	.98	1.91	.69

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 39.25

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 345

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has adequate IT facilities for strengthening the teaching and learning process. Therefore our campus is upgraded with all the necessary IT facilities.

The computer lab is equipped with 90 computers with required software and antivirus. The computer lab is powered by UPS to ensure uninterrupted usage of computers.

15 LCD projector classes are available to provide effective teaching for the students.

20 faculties are provided with individual systems.

Faculty members are using power point presentations, videos etc in the class rooms to enhance learning.

scanners, printers, Xerox facility is available and faculty members can use this facility for official purpose.

The college campus is WI-FI enabled. Faculty members can access Wi-Fi anywhere in the campus to gain additional information, carry out research activities, and download information related to the curriculum and also to enhance their knowledge about their subject.

The college campus is under CCTV surveillance to ensure transparency as well as safety to all its members.

The labs have WLAN facility. In order to provide high quality speed of network, the college has two broad band connection-BSNL with greater than 50 Mbps speed and ACT with 50 Mbps speed.

Students are encouraged to use IT infrastructure in the best possible way to their learning.

4.3.2 Student - Computer ratio

Response: 7.56

File Description	Document
Student - Computer ratio	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

<5 MBPS

5-20 MBPS

20-35 MBPS

35-50 MBPS

Response: >=50 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 40.72

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
62	96	122	100	102.95

File Description	Document
Audited statements of accounts.	View Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

To monitor the quality of the policies and procedures of the institution, the college follows various systems and procedures for the effective functioning of the college. Some of them are listed below.

Academic: Policies are framed and deployed right from the admission till the students leave the college. The admission policies adhere to the norms prescribed by the Bangalore University with regards to the selection. The students need to fill in the application form at the college. The student will be counseled with regards to the subject of his choice. Applications will be scrutinized and admissions will be done after scrutinizing them by strictly adhering to the university norms. Once admission accepted by the college, the same will be uploaded online to the university web portal.

Infrastructure: The student as well as the teaching community is free to use all the facilities available within the campus. The sports facilities can be used by the students with a written request submitted to the Physical Director at the beginning of the academic session. These facilities can be utilized by the students

only with the permission during their free periods or after the college hours

The library follows certain protocols in the usage of books. The entry register is kept for both staff and student at the entrance to the library. Anybody who enters the library must enter in the register to use the facilities in the library. At the beginning of the first year, each student will be issued 2 library cards after collecting their details. New books will be issued to the students only after the previously borrowed books are returned in good condition. At the end of every semester, all the students must return the books to the library. Likewise the teachers are allowed to take any number of books after entering in the teachers register. They also must return the books after they finish reading. Whoever is leaving the institution be it a student or a faculty must get a no due certificate from the librarian.

The lab facilities are open to all the students for academic purpose. The students must enter their names in the log book before entering the lab mentioning the time. Both the computer and electronic labs are monitored by camera to keep tab on the student activity within the premises. The students are divided into batches so that the components or computers can be given equally for the students use. The students must maintain a lab manual and record the experiments and programs they do within the lab. They also must maintain a record book throughout the year which shall be taken into account at the time of practical examination. The computers are upgraded every year and the components in the electronic lab are replenished every year to provide the students with the state of the art experience.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 28.98

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
95	102	79	57	107

File Description	Document
upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 51.74

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
165	134	156	150	190

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	View Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefitted by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 18.28

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
07	27	100	65	99

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefitted by Vocational Education and Training (VET) during

the last five years

Response: 37.37

5.1.5.1 Number of students attending VET year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
190	150	210	0	0

File Description

Document

Details of the students benefitted by VET

[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description

Document

Any additional information

[View Document](#)

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 6.6

5.2.1.1 Number of outgoing students placed year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
07	27	24	16	06

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 7.38

5.2.2.1 Number of outgoing students progressing to higher education

Response: 18

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)

Response: 4.89

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	1	0	2

5.2.3.2 Number of students who have appeared for the exams year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	12	09	10	15

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Upload supporting data for the same	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 5

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	02	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Student participation is integral for all the activities of the college. The college has an organized Student Council. Besides this, student representatives are nominated for all the committees of the college. The members of the Student Council are elected by class representatives. Class representatives are elected by students of each class. Student Council body consists of a President, Vice-President and a Secretary. The Student Council members and members of all other committees are involved in all college activities. Members of the committees are selected by the faculty members incharge of the committees. Sports committee- The Sports Committee headed by the physical education director of the college organizes Annual Sports Meet. Student representatives from senior classes are actively involved in the committee in planning and execution of all the indoor and outdoor competitions. Student committee identifies students good at sports and train them for inter college competitions. Cultural committee- The Cultural activities of

the college are planned by the Cultural committee every year. This involves interclass cultural competitions as well as cultural programs conducted during various college celebrations like College Day, Graduation Day, etc. The Cultural committee members include faculty members as well as student cultural secretary. The committee identify students good at cultural programs and trains them for college activities as well as inter college cultural fests. Inter college and intra college cultural activities/competitions involve student representatives and class monitors. College fests and celebrations- Committees are formed for all celebrations of the college which involves in charge faculty members and one or two student representatives. National festivals include NSS students and Student Council members. Celebrations like Teachers' Day, Investiture Ceremony, College Day, Graduation Day, etc involves class representatives and committee members from all classes. Examinations committee- Suggestions from the students are considered regarding dates and timings of the internal exam by the Examination Committee. Grievance Redressal committee: - Grievance Cell addresses all kinds of grievances of the students. Grievances related to examinations, infrastructure, harassment, ragging, etc are addressed by the cell. Suggestion Boxes are placed in the college at a noticeable location and the suggestions given by students are implemented if possible/necessary. Some grievances are directly brought to the notice of the Principal or the committee members, the student president and other student office bearers of the college. Thus the committee directly and indirectly involves students in the administration of the college. Feedback- Students are given feedback forms every year to assess the teachers. Teachers are given suggestions to improve or adapt their teaching methodologies in accordance with the students needs. Thus involving them in the administration process. Various committees- Student representatives are involved in all committees of the college including Women's' Cell, Anti- Ragging Cell, Commerce Club, Anti- Sexual Harassment Cell, Languages' Club ,Eco Club, etc.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 8.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	09	08	08	08

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The college has an alumni association named SEACOSA that stands for Sea College Old Students Association. The association had been running unregistered till 2016. Efforts are being taken to register the association. The same we are submitted to Register office for registration and waiting for registration number. The alumni of the association are very prominent people in the society, in fields of politics, real estate, IT, educational department and in many government offices as well. Many of the alumni help the students through the Placement Cell, as many of them are well positioned in the various corporate, IT and government offices. The alumni committee members are always in touch with the old students of the college. The old students take active part along with the advisory committee in shaping the future of the students. The alumni involve themselves not only in academic growth of the students but also on the infrastructure development, and providing exposure to the students through various activities pertaining to cultural fests, NSS and NCC. During cultural fests, the alumni contribute a significant amount individually either in terms of money and other forms.

Some of our alumni are a part of the Kollywood as well. Miss. Tejaswini, a budding heroine in sandalwood has already performed lead role in 2 Kannada movies. Mr. Nayan another alumni is the proud owner of Sai Sannithi Developers, Bangalore who has carved a niche for himself in the real estate industry. So far three meetings of the association were organized during three years. Arrangements are in place to provide Registration facility through the college website. For which, the key-in format as designed and uploaded in the college website.

Many of our students are holding positions as Principals, theater artists, journalists, teachers, developers, accountants, etc. Though they are well settled inside the country and in other countries, the alumni community always keeps in touch with the college and is a close and well-knit body that always has the growth of the organization as its major concern.

5.4.2 Alumni contribution during the last five years**<1 Lakh****1 Lakh - 3 Lakhs****3 Lakhs - 4 Lakhs****4 Lakhs - 5 Lakhs****Response:** 1 Lakh - 3 Lakhs

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 3**5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

South East Asian College of Science, commerce and arts was started in the year 2001 by the visionary Late Sri.A. Krishnappa, the Founder and the Ex Minister of Animal Husbandry and ex-MLA, to fulfill the aspirations of the rural youth living in and around Krishnarajapuram, Hosekote, Chintamanai, Kolar, Mulabagal and such nearby villages and towns. Late. Sri. A. Krishnappa dreamt of bettering the life of the youth by bringing the opportunities to the closest proximity of the youth by providing academic excellence at a very affordable cost. His vision which was kept as the vision of the college that is “Progress through quality education” is aimed at evolving skilled and value based resource professionals, to provide education without any social discriminations, for find space for the exponential growth of personality and character, empowering youth to face the challenges of tomorrow successfully and confidently through the quality education acquired from this institution.

Mission

To fulfill the above vision of the Founder the college is committed to provide higher education to the students in its vicinity giving equal opportunities to all. The management is committed to impart quality education by providing the students with all the physical resources pertaining to education and a congenial campus environment loaded with interesting and innovative infrastructure to cater to the needs of the aspiring young minds. The students are nurtured to become socially aware and responsible citizens by participating in the various programs conducted within and outside the college premises such as NSS, NCC, seminars, conferences etc. The student community is equipped with academic, social, scientific and spiritual values to enable them to have an insight into the spirit of transparent governance. The students are made to learn the art of governance and leadership by getting chance to be a part of various student bodies and committees. The students are given opportunities to take leadership under the guidance of the faculty members in cultural events or the club activities and such, thus fulfilling the vision behind the establishment which is to Progress through quality education. The college also aims to kindle the ardor of faith that does justice by forming men and women who are

- Academically accomplished
- Emotionally balanced,
- Morally upright,
- Socially conscious and responsible,
- Ecologically sensitive and
- Professionally dedicated

It is hoped that during their tenure in the South East Asian College transform them as powerful constituents with utmost skills at leadership and governance.

The college has a governing council constituted as per the norms of the university. The council meets periodically and discusses the plans for the growth and development of the college. There're are person

representing the staff on the governing council, besides the principal who is incidentally the member-convener. The college also has developed a perspective plan for a period of five years from 2017-2018 to 2021- 2022

6.1.2 The institution practices decentralization and participative management

Response:

The Head and the Secretary of the SEA Group of Institutions takes the lead in the governance and management of the institution. The management committee members along with the Principal and other governing members of the committee support day today functioning of the college administration. The management inspires the staff members by its personal interaction during get together meetings and motivates the staff to give the best in the teaching assignments. They encourage and sanction funds to utilize the funds for different developmental activities of the college. They also contribute generously in terms of awards and recognition to deserving candidates. The Principal coordinates with the teaching, non-teaching and student body members for the effective functioning of the college.

Participative management is practiced in various initiatives. A decentralized administrative system with the intention of providing the best to the student body is in practice in this institution. Important developmental plans are discussed by the Principal along with all the committee members in which students are also a part. Plans are executed only after reviewing the suggestions. These meetings are consultative in nature and enable appropriate decision making. A meeting with the management every semester and monthly meetings or discussions with the Principal enable the staff and students to participate and contribute to the personal as well as institutional growth. The Principal assigns specific duties to various academic and administrative bodies of the college on the basis of the suggestions made by the management. Senior faculty members are given responsibilities to act as mentors and counsellors to minimize the centralization of authority, to make decisions and implement them faster which helps to streamline the academic process and progress of the student.

The head of the department has been given all the freedom and authority to decide on the various activities pertaining to academic and administrative work pertaining to their department and are given the responsibility of delegating work to the other faculty in their department. The department decides the equipment, projects, and activities to be done for the academic session under the guidance of the HOD or the senior faculty member. The departments put up the proposals regarding their requirements. They are in turn put up to the management for necessary financial sanction. After sanction, execution is the sole responsibility of the management.

The students take an active part in the governance of the activities in the campus. The student body consists of the President (Final year), Vice President (Final Year) and the Secretary (Second year). These three will have a group of Class coordinators who will represent their respective classes. Feed backs are obtained from the students to improve the quality of the services rendered. This student body under the guidance of the faculty is given the chance to take lead in the organization of various festivals. Sports Day, Ethnic Day and other activities. This results in effective and proper execution of the work and promotes cooperation between management, staff and students.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The vision and mission of the college focus on providing quality education to students. In order to provide inclusive and quality education, the college has developed strategic plan for various activities which are to be implemented successfully before 2016-17.

- 1.Setting AAA for internal quality assurance.
- 2.Academic and co- curricular-activities-for the holistic development of the students, many academic activities like literary competitions, department activities to be planned along with co- curricular activities.
- 3.Extra curricular activities-sports activities, cultural competition including intra college and inter college activities planned every academic year.
- 4.Student Support & Progression – In order to help and support students develop employability skills, a host of activities to be planned which includes giving coaching for competitive exams, counsel students to join PG classes, career guidance placement activities etc.
- 5.Strengthening Learning Resources – College plans to improve learning resources by updating library and other support systems, buying more books starting book banks improving ICT enabled teaching, digitization of library, focus on e-resources etc.
- 6.Establishing information systems – having internet browsing centre with wi-fi and printer for the benefit of both students and faculty members.
- 7.Faculty Development - Encourage faculty to take up long and short and long term courses, refresher courses orientation programmes, paper presentation, incentives for outstanding performance of faculties.
- 8.Improvement in infrastructure – Separate building for degree and PG courses, making classrooms smart classes, air-conditioning of seminar halls, focus on renewable energy.
- 9.Doubling the student intake and create facilities according to the enhanced student strength.

The strategic plan which was implemented in the year 2017-18 was to start new PG courses to give a variety of choice to students to pursue their field of interest. Accordingly, courses like MA in English, Journalism, Economics, M.Sc. (computer Science) have been started by the management.

Providing access to higher education is taken as the important objective of the College, together with achieving equity. During the past five years, College has introduced Six courses in Under Graduation and Five courses in Post Graduation. In addition, it is also working on the value added courses like Computers, Accounting Software, GST etc. When the College was started in the academic year 2002-03, the student strength was just 22. Now, during the academic year, the College has in total 832 students on rolls. This can be considered a significant achievement by any reckoning. Further, College has been focusing on achieving equity in the enrolment. About 70% of the students of the College are drawn from under privileged and backward communities. During the latest academic year, out of 832 students, 168 students belongs to SC & ST and 339 belongs to OBC categories. Thus, there is a renewed focus on access and equity by the College.

File Description	Document
Any additional information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:



Functions of various bodies/ officers

BOT

As per the constitution of the trust, Board of trustees is the primary Executive, endorsed with all academic and administrative responsibilities.

Besides Chairman, Smt. Manjula Krishnappa, Treasurer, Shri. D.T. Srinivasa, Secretary, Smt. Poornima, Member & CEO, Member of BBMP, Bangalore. Smt. K. Anupama, Joint Secretary & Shri Hari Yadav Members of the Trust manage its Activities.

Governing Council: -

Governing Council has a joint responsibility with the BOT to develop, monitor and review strategic plans of the institution.

Principal:

1. The Principal should consult the colleagues in discharging his functions. The democratic and participative type of functioning is best suited for academic leaders.
2. The Principal should see that the long term and short term plans are prepared for the growth of the institution. Long term perspective plans should be prepared for 5 to 10 years. It includes building up of infrastructural facilities in the college keeping in view the future growth. The development plans of the institution should also take into consideration the manpower requirement based on appropriate surveys, introduction of Vocational/Job oriented courses in the college may also be based on local manpower needs as revealed by the survey. Short term plan is the annual plan prepared by setting up of goals to be achieved during the year. This goals of the long and short term plans should be achieved by effective implementation of the programmes with the help of the academic and administrative machinery existing in the college.
3. The Principal, at the beginning of the academic year, should convene the General Staff Meeting, discuss and finalize academic plan for the year.
4. The Principal should also convene the meeting of the staff council consisting of all in-charges of subject departments, Physical Director and Librarian.
5. The staff council will plan all important activities to be performed during the year; like academic calendar, Internal examinations, extracurricular and co-curricular activities etc. The staff council will also identify 5 optional holidays to be declared as general holidays during the year. All important decisions regarding the functioning of the college are to be taken after the discussion in the staff council.

6. The Principal should advise the Lecturer in-charge of the department to convene their departmental meeting and prepare annual academic plans. He/she will scrutinize the plans and approve them.
7. The Principal should insist on the submission of month wise syllabus completion reports of every lecturer. The defaulters should be motivated to adhere to the academic schedule. The incomplete portion of the syllabus scheduled for a month should be completed in the succeeding month by proper planning.
8. The Principal should involve himself in classroom teaching at least for 6 periods per week in his subject.
9. The Principal should go round the college at least twice a day to supervise the academic work in the college.
10. The staff and students should be properly motivated by the principal for their effective involvement in the teaching learning programmes.
11. Periodical staff meetings should be conducted to discuss various aspects of college management. The staff should be involved in different activities and programmes of the college. They should be made to feel their participation in the programmes.
12. The Principal should plan for the periodic tests of short term duration during the year. At the end of the academic year, preparatory examinations on the model of the Bangalore University examination should be conducted.
13. The Principal will advise the lecturers to identify slow learners in each class for organizing special coaching classes for them.

14. The results of the Semester examination should be analyzed subject wise and lecturer-wise and the reasons for low percentage of results should be analyzed and measures should be taken to improve the results in the succeeding year. 16. The Principal should plan for the use of alternative, innovative teaching methods and the teachers should be motivated to adopt them in the classrooms for better results.

15. The Principal should encourage the talented students in the field of co-curricular and extracurricular activities by providing- necessary facilities in the college.

16. The N.C.C. and N.S.S. wings of the college should be properly strengthened by giving them required accommodation and infrastructure. For better results.

17. Regular activities of N. S.S. should be planned as per the guidelines given by the University and State Liaison Officer.

18. The Principal should get feedback from the students and staff on all important items of academic functioning especially the classroom instruction.

19. The State Government sanctions Vocational and job oriented courses from time to time, as recommended by the Bangalore University and University Grants Commission.

20. University Grants Commissions gives assistance to college during successive plan periods. The Principal should be in constant touch with the College Development Council of the Bangalore University and should plan to get maximum financial assistance from the U.G.C. for the development of the college.

21, The Principal shall also encourage old students to form an Alumni Association and get it registered. He shall also take measures to provide all the facilities and necessary guidance in their activities.

22. Constant contact with parents and general public is also desired and the Principal along with staff take measures to extension contact and conduct meetings periodically.

23. As the academic leader, the Principal should be a source of inspiration to students and staff regarding knowledge, character and culture. He must so conduct himself that both staff and students look up to him for guidance. He should be an example in punctuality,

Recruitment procedure- The college follows a formal recruitment process. Job specification for the vacant position is identified, advertisements are placed in the newspaper and in the college website and applications are invited from suitable candidates. Applications are screened and candidates are short listed for a personal interview followed by demo class which is monitored by subject experts. Selected candidates are inducted to duty with an appointment letter.

Service rules-Service rules are mentioned in the appointment letter given to the staff at the time of recruitment. It includes rules and regulations of all employees of the institution in addition to rules regarding leaves, duties, promotions, resignation, termination, code of conduct etc.

Grievance redressal mechanism-Grievance Cell is the primary body of the college which receives grievances of both staff and students. The members of the cell will arrange for an appropriate and early redressal of the grievance depending on the nature and magnitude of the grievance. Grievances received from other sources like suggestion box and feedback forms are also redressed in an analogous manner.

6.2.3 Implementation of e-governance in areas of operation: 1.Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5.Examination
A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document
Screen shots of user interfaces	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and

implementation of their resolutions**Response:**

Various committees are formed with the teaching and non-teaching staff and students to groom their leadership skills. The responsibilities of the committee are explained below

Admission committee, Academic committee and Attendance committee, and the Examination committees take the responsibility of the academic aspects of the institution. First, the admission committee scrutinizes the applications received from the prospective students/ parents and prepares the list of eligible candidates as per eligibility prescribed by the university. It is the responsibility of the committee to verify certificates and finally recommend the candidate for admission. They take care of planning and allocating the subjects to the faculty members for the effective delivery of the curriculum. They keep vigil over the performance of the students through tests, assignments, projects, attendance and discipline. Counselling is provided if needed. The examination committee adheres to the university and plans the dates and such exam related activities. The main aim of these committees is to fulfill the vision of the institution. It is also the responsibility of this committee to submit the application to the University for Approval by the university.

Academic committee: The academic committee plans the effective delivery of the curriculum. At the beginning of every semester the committee decides on the activities wherein the dates for seminars, examinations and other such activities are decided.

Examination committee: The examination committee is responsible for preparing the timetable as per the dates given by the Bangalore university. The members decide the dates for the two internal examination, collect the consolidated marks for the final internal marks, which shall be uploaded in the university portal.

The student counselling committee, Anti-sexual harassment committee and Anti-ragging committee work hand in hand. These committees ensure that the students are given proper instruction at the time of the orientation program to treat everyone with respect and civility. Instruction on civilized behavior is displayed throughout the campus in flex and notice boards. The defaulters in terms of attendance and lower grades are given counselling and if needed parents are called to meet the staff and principal

Cultural Committee and sports committee: The responsibility of the cultural committee includes planning intra and inter college cultural fest. The sports committee is headed by the Physical Education Director. The skilled students are identified and sent to represent the college at intercollege fests and sports meet.

Library Advisory Committee: The library advisory committee meets at the beginning of every academic session and discusses the expansion of the library in procuring hard copies as well as soft copies.

Career and Course guidance cell: This cell provides career guidance and counselling for the final year students by organizing career guidance seminars, and placement drive to help them secure a good job.

All the above mentioned cells have senior faculty, the Heads of various departments and the Principal as its members and each contribute constructively for the welfare of the students.

All activities of the college are planned together by the HODs, various committee heads and coordinators of the clubs with the approval of the principal.

File Description	Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The management recognizes the commitment and dedication of the teaching and non-teaching faculty. It always strives to satisfy the needs of the employees proactively. Some facilities provided for the welfare of the employees of the institution are

- 1.Provident fund for all the employees who fall under the eligibility criteria.
- 2.ESI facility for the employees.
- 3.Fee concession is given to the children of the staff of the college.
- 4.Free transportation to all faculty.
- 5.Day care facilities for the teaching and non-teaching staff children.
- 6.Admission is free for children of non-teaching staff from primary to degree.
- 7.A working lunch is given to all the school bus drivers.
- 8.A canteen and coffee shop is provided inside the campus with subsidized rates to provide refreshment to the staff
- 9.No membership fee for utilizing the gym, indoor and outdoor stadium for the staff
- 10.Subsidized facilities for Stationary and Xerox center within the campus for both staff and student.
- 11.Bonus is given to the non-teaching staff
- 12.Compliments are given to the non-teaching staff during festival times.
- 13.Free quarters are given to the supporting staff from economically and socially weaker section of the society

Almost all the facilities are used by the staff

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 24.06

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
21	22	6	1	2

File Description	Document
Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	1	1	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

Response: 85.1

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
41	42	45	37	29

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Every year faculty members are required to fill in a performance appraisal form designed on the basis of PBAS methodology of UGC. It is a self-appraisal form. The format is exhaustive and includes questions/descriptions regarding academic and administration responsibilities undertaken by the teacher, innovative methods practiced and implemented by the faculty members during the academic year, various responsibilities including college fests, etc. It also involves questions/descriptions of seminars attended/paper presentations by faculties in State/National or international seminars/workshops ,guest faculty arranged, use of ICT enabled teaching, involvement in university academic work like question paper setting, examination work, BOS, BOEs etc. The appraisal forms are assessed by the HODs, vice-principal and the principal of the college and a positive and constructive feedback is shared with the faculty members. The principal counsels the faculty members to improve their performance if necessary.

Faculty members are also asked to involve in various committees, activities of the college. The activities committed by the staff members are evaluated by the IQAC semester wise. They are encouraged to attend/present papers in seminars and workshops. Faculty members are also asked to improve their qualification (Ph.D) and encouraged to pass NET or SLET. The work diaries and lesson plans and other individual records of each staff member will be checked every semester.

Faculty appraisal is also done through student feedback mechanism. A well drafted feedback form with specific questions as per the comprehensive level of the students is distributed at every semester to evaluate how far the teacher had been successful in reaching out to the advanced as well as the slow learners in the classroom. This is further intimated to the concerned faculty in the academic meeting and suggestions for development or appreciations are made.

Non-teaching staff like the librarians, office staff, support staff etc are currently not given any appraisal forms. Their performance appraisal is done by the principal based on the quality and quantity of their work, nature of their work, their enthusiasm, skill sets and efficiency. The appraisal of the non-teaching staff is conducted informally by the principal and they are counseled to improve their work if necessary.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The annual budget is allotted to the college by the management every year for the requirements of various departmental activities. The account of the institution is subjected to an audit by a certified external chartered accountant appointed by the management. The income and expenditure are from different sources are audited regularly by the internal and external auditors.

The internal audit is done by the local inquiry committee which inspects the performance of the staff, students, facilities given to the staff, and infrastructure. The latest internal audit was done on 7th to 10th December 2016. The external audit was done by 28th April 2017.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropers year wise during the last five years (INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college is a self finance institution. It is now taking measures to get itself included under 2(f) and 12(B) of the UGC Act..The main source of funding for the college is the fees collected from the students. Budget is prepared as per the requirements of the various departments. The dispersal of funds for the needs proposed are strictly monitored by the Principal. Expenditure receipts are maintained for various purchases made towards purchases especially related to the lab and library. The college follows a transparent accounting and audit practice. Nevertheless, attempting to mobilize support from NGOs and corporate word for financing its extension activities. The college is also applying for funding from various other bodies for organizing seminars/ conferences and for carrying out research projects.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

1. Fee concession-

One of the main objectives of the college is to give quality education to rural and economically and

socially disadvantaged students. The management, thus has been giving fee concession to students every year. In addition to this, the college has made provisions for students to pay fees in easy installments and upon request extends the last day for payment of fees for many students. Often, principal waves off small of fees of many economically poor students.

2. Free working lunch for drivers-

The SEA group of Institutions has a fleet of busses and cars and utility vehicles for transporting students and staff. Drivers of school and college bus are provided free working lunch on all working days from 7th July 2017. They are provided lunch from the college hostel canteen and no fee is collected and no amount is deducted from their salary for this purpose. The number of beneficiaries are about 50.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The college implements the quality policy through IQAC. The IQAC was established and the members were the heads of all the departments and senior faculty members who belong to various committees of the college such as feedback committee, discipline committee, library advisory committee. This results in the effective implementation of the various decisions made by the cell. The following are the two examples of institutionalized reviews and implementation of teaching learning reforms facilities by the IQAC.

- 1.Measures for strengthening teacher quality
- 2.Improvements in the continuous internal evaluation.

Strengthening of teachers quality

The College endeavors in every way to create a congenial atmosphere for teaching, learning and research. The college takes initiative to develop and strengthen the intelligence and intellect of the faculty which not only benefits them but also the students. The faculty are encouraged to publish research papers, participate in seminars and conferences, conduct or attend workshops and faculty development programs at least once a year. The college bears 50% of the cost of the publication. They are also encouraged to participate in outstation programs as well.

Implementation of Continuous Internal Evaluation.

Constant improvements are made with regard to the continuous internal evaluation process. The examination committee looks after the exam schedule, timetable, setting up the questions and allotment of rooms and assigning duties to the faculty. The evaluation reforms will be made known to the students at the beginning of academic session either orally or through handbook. Teaching and non teaching staff are updated on the latest reforms and are instructed to follow them strictly. Recently the college has shifted from writing in paper to blue books to give the students the feel of writing the semester exam. The committee follows traditional and nontraditional method of evaluating the students. The traditional method being the written exam and the nontraditional being group discussion, preparation of assignments and chart etc. Some students may be given opportunity to take mock classes or plan a street play etc. The college

counsels the students who play truant to the evaluation process by giving them assignments and activities that would create interest in the students to pay attention to the subject. The final internal marks are displayed to the students before uploading them to the university portal.

Though the college is affiliated to the Bangalore University and adheres to the reform norms as prescribed by the university, it takes extra steps to ensure both the students as well as the staff gain throughout their stay in the SEA campus.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
- 2.Academic Administrative Audit (AAA) and initiation of follow up action
- 3.Participation in NIRF
- 4.ISO Certification
- 5.NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
e-copies of the accreditations and certifications	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

The college ensures progress in every academic session since its inception. The institution that started with near about 20 students with only four major subjects in 2003 has shown progress tremendously. Now the college provides knowledge base to more than 2000 students. The college has grown to offer Post graduate courses in M.Com,(2012) MA in English, MA in Journalism, MA in Economics and M. Sc. in computer science.

The strengthening of faculty members either in terms of qualification or quantity illustrates the college's involvement in improving the teaching standards. The faculty members are constantly encouraged to progress from Post-graduation to MPhil and PhD. They are encouraged to qualify themselves by writing UGC/SLET/KSLET. Some faculty members who joined as post graduates have become PhDs and a few have registered for doctoral program. The staff members are motivated to be active in research and are frequently sent to present papers at conferences, seminars and to conduct workshops for which the management bears 50% of the cost for publication.

The students also are given equal importance in gaining exposure in their respective fields of study and in terms of good results. The advanced and slow learners are identified and measures are taken every year to upgrade the standard of the teaching learning process for the benefit of the students. This is reflected in the progressive results and the quality of the students leaving the college, ready to explore the world. Some of the students who have studied here and started their career in this college have cleared UGC/Net and have secured well paying positions in prestigious institutions.

Apart from the academics the college, also focuses on the extracurricular and curricular activities such as NCC and NSS. The NCC which used to have only boys as cadets has more than 20 girl students opting to join in NCC. The college takes pride in empowering the young minds to achieve laurels. Many of the Cadets have secured C grade certificates. The NSS students also learn sustainability by attending camps organized in remote locations. The NSS unit also has plans to adopt a village in future.

The infrastructure of the college gets a newer face at the beginning of every academic session. New computers are added to the existing in the computer lab at least once in every 2 years. The components in the electronics labs are replaced with the upgraded ones to keep on par with the updated syllabus. The library adds up new books to the various departments every year along

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 2025

7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
285	440	415	350	535

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

The college is a co-education institution and is aware of the burning issue of gender equality. The Institution is sensitive towards women issues and therefore imparts gender sensitivity among students and faculties through various clubs and associations which conduct gender-sensitization programs. Some of the associations involved in regard are Women Empowerment Cell, Anti-ragging cell, Sexual Harassment cell etc.,.

Besides these associations and their programs, the college shows gender sensitivity in providing a safe and sound campus for both female students and women faculty members. The college building is located in a gated-community kind of an environment with security guards at all entrances and exits. All students and faculty members are checked for their ID-cards before entering the campus thus barring thoroughfare. Transportation is provided to all students and faculty members. Many female students and women faculty members use this facility as they find it to be a convenient and a safe mode of transport.

College building is monitored by CCTV Surveillance. There are cameras in the corridors, library, labs and also in a few class rooms. This making the campus completely safe. The Institution has appointed two

qualified Trainers for providing training in “KARATE”. About 60 blind students are pursuing training in this art.

The college has appointed a full-time counselor who is provided with the counseling room. The counselor meets all the students on a regular basis and counsels the boys on gender equality. The girl students are encouraged to be confident and find solution to their problems which may also include gender-related issues.

The institution has established common room to facilitate female students. The room is designed to give female students a place to relax, study, and have informal discussions during their free time. The common room is provided with magazines, books, and newspapers.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 10

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 180

7.1.3.2 Total annual power requirement (in KWH)

Response: 1800

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 60

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 324

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 540

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

The college is proud to say that minimal waste is generated in the campus. Waste is segregated as per BBMP guidelines. Waste generated in the campus is segregated as e-waste, liquid waste /organic and solid waste. Old computers and other electronic gadgets and equipments are sold to junk dealers dealing with e-waste management. Liquid waste generated in the hostel kitchen and canteen, garden waste-leaves, flowers etc is converted into fertilizer in the campus and used for the plant and trees in the green campus.

Solid waste which mainly involves plastic and paper is collected in separate dustbins and handed over to BBMP workers. Separate bins are also kept in all floors for solid waste and liquid/organic waste. Students are asked to dispose waste only in the designated bins. All classes are provided with dustbins for solid waste disposal. Old newspapers, Books, used water bottles etc are sold to vendors dealing in recycling. College has plans to make the campus plastic free in the near future. The college is now in possession of BBMP manual regarding handling waste at micro level. All the guidelines mentioned in the manual are strictly followed.

7.1.6 Rain water harvesting structures and utilization in the campus**Response:**

The building which houses the degree block and the hostels are built according to BBMP guidelines with rain water harvesting systems in place. Water from the roof is collected in the ground tank and reused in toilets and the hostel kitchen and canteen. Water is also used for the plants and trees in the campus. Water from the roof of the buildings is directed underground to rejuvenate underground water and also bore wells in the campus. The water thus collected is pumped to the parks and other plantation locations. Since there is no place constraint in the college, pits to store rainwater flow and use it for watering the gardens is not an issue. Excess rain water flowing down the drains is directed to a small lake which is located behind the college. Recycling is done from the lake and there is a pumping system set up to check the inflow and outflow into and out of the lake. As indicated earlier, rainwater harvesting is made an integral part of the building plans and insisted upon during construction.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**

- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

The college campus is about 50 acres. There are more than 1500 trees in the college. The green patch of the campus includes well maintained gardens, plants and trees. There is also a Nursery maintained by the college. The students, staff and management are sensitive to environmental issues. Many students use eco-friendly bicycles to commute to college. The campus has a bicycle stand to park bicycles. College provides transport to both students and faculty members. Thus reducing the number of private vehicles to commute to college. The Eco Club of the college puts up awareness posters on notice board on issues relating to conservation and protection of environment. Posters regarding the dangers of plastic on the environment, newspaper clippings on environmental issues like pollution are regularly displayed in the notice board by the Eco Club. Posters on “Effects of pollution” were displayed by the students on June 5th every year to create awareness on pollution, being the world environment day.

An **NGO- Bhumthayi Balaga** organized an awareness program on the importance of lakes. The college plans to make the campus plastic free in the near future. Staff members are advised to reduce taking printouts, use both sides of the paper, etc. The office too is making an effort to minimize the use of papers. As per the guidelines of the university, everything including administration and exam application are made online.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 1.18

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years (INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
4	3.5	2.5	2	2

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Green audit report	View Document

7.1.9 Differently abled (Divyangjan) Friendlines Resources available in the institution:

1. Physical facilities

- 2.Provision for lift
- 3.Ramp / Rails
- 4.Braille Software/facilities
- 5.Rest Rooms
- 6.Scribes for examination
- 7.Special skill development for differently abled students
- 8.Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: A. 7 and more of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 26

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
05	06	05	05	05

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 16

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	04	03	03	03

File Description	Document
Details of initiatives taken to engage with local community during the last five years	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics**Response:** Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**Response:** Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**Response:** 08

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**Response:**

The national festivals in any country are cherished as auspicious days. Republic Day, Independence Day and Gandhi Jayanti are celebrated as National festivals of India. All those three National holidays are “independence” centric as they are connected to India’s freedom from British rule. Every year, the college celebrates the national holidays with complete preparation and with traditional gaiety.

Independence Day : It is celebrated every year along with all other SEA Educational institutions. It is a grand event marked with the flag hosting by the Chief Guest and well practiced march-past by many teams of various SEA intuitions such as including schools, PU college, B.Ed , UG and PG Classes and various cultural activities related to independence movement are exhibited.

Republic Day: India celebrates the Republic Day every year on the 26th of January since 1950, when Constitution of India came into force. Republic day in India is of the great importance in the history as it

tells us all about each and every struggle of Indian freedom. People who were fighting for Independence of India took a pledge on the same day in 1930 at the banks of Ravi River in the Lahore to achieve a complete independence (means Poorna Swarajya) of India. On 26th of January in 1950 our country.

Gandhi Jayanthi: One of the most popular occasions in India and one of the three national holidays, Gandhi Jayanti is celebrated in our college campus on 2nd October of every year to mark the birth anniversary of Mahatma Gandhi. Gandhi was also popularly known as the Father of our Nation, Bapu or simply Mahatma. The day is declared as a national holiday and all schools and offices are shut on this festival. The principles of truth, non-violence and honesty are remembered and widely publicized among the students of the college.

Ambedkar Jayanti / Birth Anniversary of Dr. Bhimrao Ambedkar : In our college we have admitted students with no difference of caste, creed, color, age and gender gaps etc, to mould them well educated and being away from these differences. To ensure that we are kept celebrating Ambedkar Jayanti every year by the presence of students, staffs, dignitaries and people with great enthusiasm more than like a festival on 14th of April in order to commemorate the birthday of Dr. Bhimrao Ramji Ambedkar and his contributions for the people of India.

Rashtriya Ekta Diwas (National Unity Day) : It was introduced by the Government of India and inaugurated by Indian Prime Minister Naraendar Modi in 2014. The intent is to pay tribute to Vallabhbhai Patel, who was instrumental in keeping India united. It is to be celebrated on 31 October every year as annual commemoration of the birthday of the Iron Man of India Sardar Vallabhbhai Patel, one of the founding leaders of Republic of India. Since then , is being celebrated in our college campus to maintain peace and harmony among students and teaching

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Effort of the institutional towards inculcation of Human Values and Professional Ethics

- Education in its aims, curriculum and methods are linked to values. It is through education that society seeks to preserve and promote its cherished values.
- Education is one of the best means of preparing the consciousness and sublimates the energies of students to achieve higher spiritual goals of life.
- The true spiritual life, complete freedom, is something much higher than highest moral realization, but one must take care that this so called freedom is not an indulgence and contempt of all rules.
- It is the Institution through which young children start getting social acceptance from friends.
- Individuals who get more opportunities to take up social roles and responsibilities are better equipped to take moral decisions in their life.
- In order to impart value education, we need teachers at all levels of education system who can effective in moulding the minds of the students for understanding and practice of values, peace, human rights and democracy etc.
- The college is striving to infuse civic consciousness, patriotism and discipline among the students. In higher education, the teacher is the central figure in whom the university sees its past glory and

around him it builds its future dignity.

- Apart from teaching the core subject on Human Values, Students are always advised and monitored to be Sincere, Empathetic and Humane. Similar is the effort carried out to promote Human Values among Faculty and People in the society. The Interaction of the management with community around is remarkable. After all, the Educational Institution is an extended family.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Title of the Practice:

Financial Aid to the deserving students by the college

Objectives of the Practice

It has been obtained from the profile students joining various courses of the college that there are many students coming from the rural areas with low economic back ground. Their parents are unable to provide them a sustained financial support because agriculture, being a gamble with rain in the district, is not a source of assured income. So, the noble objectives of the practice are

- To extend financial aid to the poor students, especially from the rural, to save them from discontinuation of their studies owing to poverty.
- To support financially all the deserving poor students without any discrimination of caste, creed or gender.
- To promote the 'equality' among the students
- To inculcate the values of 'generosity' and a 'sense of social responsibility' among the students.

The expected outcome is that the students should be able to complete their degrees with good marks. The beneficiaries should treat the needy with the principle of 'lend a helping hand without discrimination.'

The Context

The noble objective had its teething as well as challenging troubles in its designing and implementation.

- Pooling up of the required resources was a tough task.
- After many awareness sittings with the all concerned, the college set up a 'hundi' on the campus for voluntary donations by students, staff and other visitors including charity organizations. The college struggled a lot in deciding the eligibility criterion for the aid.

- After comprehensive deliberations with students and teachers, it was decided to extend the benefit to all the poor students, who do not have the advantage of government or endowment scholarships, without any discrimination of caste, creed or gender.
- Verification of the financial backwardness of the aspirants was yet another challenge.
- The management has insisted on strict adherence to the rules framed. about this fund in spite of the influential sections' and caste associations' undue interference in the implementation of the practice.

The Practice

In and around the areas of the college, there has been a long history of frequent droughts and famines, which have ravaged the rural life throwing the people into miserable conditions of abject poverty, illiteracy and ill-health.

In a situation of such dire poverty, whatever meagre resources available are used primarily to make both ends meet. So, sending their children to the town for higher education becomes almost impossibility for the poor parents in the rural areas, in the context of higher education demanding higher amounts of money. Though, sometimes, they do venture to admit their children to colleges in the town, they are unable to give sustained financial support throughout the course of study because agriculture, being a gamble with rain in the district, is not a source of assured income. So, it is evident that without financial support from an external source, the rural youth cannot hope to successfully complete their higher studies.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

VISION:

To evolve skilled and value based resource professional, to provide opportunities to the students without any discrimination , to find space for the exponential growth of personality and character, education and empowerment and to face the challenges of tomorrow successfully through quality education.

MISSION:

In fulfillment of its vision, the SEA College is committed to provide higher education to the students in its vicinity giving equal opportunities to all, equip the students community with academic , social, scientific

and spiritual values and to enable them to have an insight in to the spirit of transparent governance and public.

We are very much aware of our responsibility to our students and do our very best to provide a most friendly and growth oriented ambience for them. We do everything in our capacity to ensure excellent standards that would secure them leadership in tomorrow's challenging world.

The vision behind the establishment of the college is to spread the light of knowledge and wisdom to kindle the ardor of faith does justice by

Forming men and women for others who are:

- Academically accomplished
- Emotionally balanced
- Morally upright
- Socially responsible
- Ecologically sensitive
- Professionally dedicated

INTEGRAL FORMATION

- National Awareness is fostered through talks and seminars related to the building up of the nation and National Days are observed
- NCC Army
- Extension Activities and Outreach Programs are focused on the integral formation of the students.

STRIVE FOR TRUTH AND SERVICE

- We provide quality education to our students.
- Integrity and transparency are reflected in all the endeavors of the institution from the Admission process up to the conformant of Degree /placement and even beyond.
- The institution stands for humanity, for tolerance, for reason, for the adventure of ideas and for the search for truth. For this we create an environment that fosters teamwork, cooperation and mutual support.
- The institution believes in the policy of inclusion and promotes the nation building qualities of equality, justice and fraternity.

5. CONCLUSION

Additional Information :

College is one of the group Institutions promoted by South East Asian Education Trust founded in 2000. The trust is having the basic nature of philanthropy and working for the welfare of down trodden in upholding the ideals of Sri. A .Krishnappa ji, Ex-Minister Government of Karnataka, Being a group Institution has the advantage of large number of faculty and students for any kind of voluntary services to the society. The college is ideally located to serve both the urban and the rural student folk.

Concluding Remarks :

SEA College of Science, Commerce and Arts, having been established in the year of 2001 preferring to opt for Accreditation for the first time, keeping in view of the quality drive undertaken by the NAAC. The college has been scrupulously following all the norms and standards as prescribed by the University and the UGC. This is one institution which takes pride in organizing academic sessions to the satisfaction of every stakeholder. The college has also volunteered to participate in the National Institutional Ranking Framework (NIRF). With the efforts being put in, by the college, we hope to be accredited on a reasonable grade and points.